



Recreation & Leisure Services

Net Sport Court Booking Request & User Agreement

Gerald Ball Memorial Park

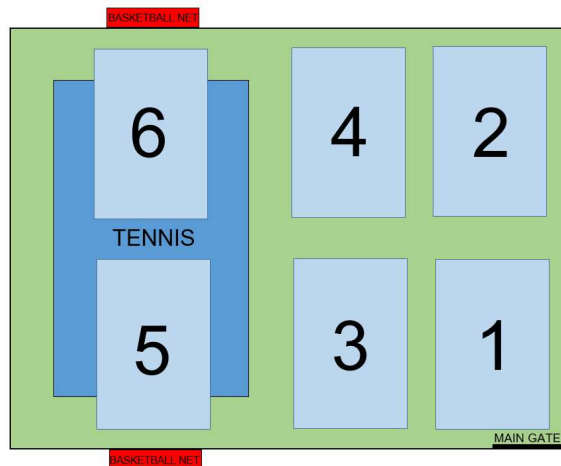
Applicant Information:

Name:	
Phone Number:	Email:
Address:	
Name of User Group:	
Priority Group as per section 4.0 of allocation process:	

Booking Details:

Start Date:	End Date:
-------------	-----------

For Reference – Facility Layout:





Recreation & Leisure Services

Note:

- User Groups requesting courts on a seasonal basis must submit a separate form for each request where the days, times, or courts are varied.
- See the allocation process document [on our website](#) for further details on drop-in procedure and schedule, court descriptions, and User Group priority ranking.

Weekday Booking:

Monday Tuesday Wednesday Thursday Friday

	6:00 am – 8:00 am	8:00 am – 10:00 am	10:00 am – 12:00 pm	12:00 pm – 2:00 pm	2:00 pm – 4:00 pm	4:00 pm – 6:00 pm	6:00 pm – 8:00 pm
Court 1							
Court 2							
Court 3							
Court 4							
Court 5							
Court 6							
Tennis							
Courts 5 & 6 and the tennis court are unavailable for booking in the evenings as per the drop-in schedule.							

Weekend Booking:

Saturday Sunday

	6:00 am – 8:00 am	8:00 am – 10:00 am	10:00 am – 12:00 pm	12:00 pm – 2:00 pm	2:00 pm – 4:00 pm	4:00 pm – 6:00 pm	6:00 pm – 8:00 pm
Court 1							
Court 2							
Court 3							
Court 4							
Courts 5 & 6 and the tennis court are unavailable for booking on Saturday & Sunday as per the drop-in schedule							



Recreation & Leisure Services

Terms & Conditions:

1. I have reviewed, understand and will abide by the Net Sport Court Allocation Process.
2. Fees are payable two weeks in advance of the date of the first booking and bookings are not considered complete until payment is received in full.
3. All fees are non-refundable unless the approved by the Recreation & Facilities Manager.
4. The Township reserves the right to cancel a booking if persistent inclement weather results in damage to playing surfaces.
5. The facility is to be used only on the dates/hours indicated in the booking request form.
6. All areas, building, equipment, and other property of the Township shall be left in clean and undamaged condition in its proper storage place.
7. The user will indemnify and save harmless the Township of South Frontenac itself, and all of its Staff, Council Members and agents from and against all claims, demands, losses, costs, damages, actions, suits or other proceeding, by whomever made, sustained, brought or prosecuted in any many based upon, occasioned by, or attributable to any injury or damage arising or resulting from any act or omissions of our group, its servants in using the said premises.
8. Third party liability and property damage insurance policy coverage is highly recommended showing the Township of South Frontenac as third party thereto.
9. 'If' food is being sold/served to the Public, confirmation that the user has obtained a "Special Event" certificate from the K.F.L.A. Health Unit is required.
10. If you plan to have 'tents or structures' at your function, please contact the Building Department regarding any restrictions that may apply.
11. No person shall sell, advertise, announce, or display goods or merchandise or carry on any commercial activity, unless the Township of South Frontenac grants approval.
12. Parking is allowed in designated areas only.
13. Games of chance (lotto, raffles, draws) are not permitted without a permit issued by the Township Office.
14. The Sale and consumption of alcoholic beverages is prohibited, unless under the authority of the L.C.B.O. Special Occasion Permit in accordance with Section 10, BY-LAW 2002-57.

The Township of South Frontenac encourages the use of reusable water bottles.

/We have read and fully understand the terms and conditions listed above and will abide by the said terms and conditions. Contravention of these conditions will void booking.

Applicant Name

Date

Applicant Signature



SOUTH FRONTENAC

Public Services
2490 Keeley Road, Box 100
Sydenham ON, K0H 2T0
613-376-3027 Ext 4331
bookings@southfrontenac.net

Recreation & Leisure Services

FOR OFFICE USE ONLY

Booking Fees:

QTY	Description	Rate	Amount
	Resident 2-hour, individual court rental	\$2.65	
	Non-resident 2-hour, individual court rental	\$4.00	
		Subtotal	
		HST (13%)	
		TOTAL	

Booking Tasks:

Action Item	✓	Staff Member	Date
Rental fees collected			
Terms & Conditions signed			
Confirmed with renter			
Booking webpage updated			
On-site communication board updated			