

**CONSOLIDATED FINANCIAL STATEMENTS  
DECEMBER 31, 2018**

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**Township of  
South Frontenac  
Consolidated  
Financial Statements  
December 31, 2018**

**Township of South Frontenac**  
**Five Year Financial Review**  
(not subject to audit)

December 31	2018	2017	2016	2015	2014
<b>Population</b> (Statistics Canada)	18,646	18,646	18,646	18,100	18,100
<b>Number of Households</b> (MPAC)	10,425	10,336	10,336	10,297	10,215
<hr/>					
<b>Taxable Assessment</b> (000's)	\$	\$	\$	\$	\$
Residential and farm	3,229,448	3,141,748	3,130,056	2,959,495	2,730,315
Commercial and industrial	31,820	31,182	30,995	30,369	29,141
<b>Total</b>	3,261,268	3,172,930	3,161,051	2,989,864	2,759,456
Commercial, industrial as % of assessment	0.98%	0.98%	0.98%	1.02%	1.06%
<hr/>					
<b>Rates of Taxation</b>					
▸ for general municipal purposes	0.599794	0.597198	0.531548	0.527039	0.522137
▸ for county purposes	0.178446	0.175201	0.166857	0.170059	0.171918
▸ for school board purposes	0.170000	0.179000	0.188000	0.195000	0.203000
<b>Total</b>	0.948240	0.951399	0.886405	0.892098	0.897055
Multi-Residential (total)	0.948240	0.951399	0.886405	0.892098	0.897055
Commercial (total)	2.118240	2.162399	2.098405	2.127098	2.154055
Industrial (total)	2.118240	2.162399	2.198405	2.227098	2.254055
<b>Tax Arrears</b> ▸ percentage of current levy (•10%)**	5.63%	7.55%	6.71%	6.58%	8.55%
<b>Taxes Transferred</b> (000's)					
▸ County	5,736	5,489	5,216	5,038	4,802
▸ School Boards	5,807	5,942	6,223	6,072	5,982
<hr/>					
<b>Revenues</b> (000's)	\$	\$	\$	\$	\$
▸ Property taxation	19,299	18,733	17,933	16,944	15,894
▸ Government grants	2,683	2,687	2,473	2,726	3,111
▸ User charges	1,231	1,228	1,115	1,078	1,115
▸ Other	1,983	1,740	1,747	1,511	1,443
▸ Revenues related to capital assets	1,571	916	1,405	2,293	2,546
<b>Total</b>	26,767	25,304	24,673	24,552	24,109
<hr/>					
<b>Expenditures</b> (000's)					
▸ Operations	23,360	22,465	21,397	21,564	21,331
▸ Amortization	5,924	5,911	5,868	5,572	6,009
<hr/>					
<b>Net Financial Assets (Net Debt)</b>					
▸ % of Operating Revenue (>(20%)) **	53.19%	60.02%	48.62%	36.85%	44.59%
▸ % of Taxation and User Charges (>(50%)) **	65.53%	73.34%	56.72%	45.51%	56.94%

\*\* Represents the Provincial Low Risk Indicator.  
(Note: All dollar amounts are in thousands of dollars.)

**Township of South Frontenac**  
**Five Year Financial Review**  
(not subject to audit)

December 31	2018	2017	2016	2015	2014
	\$	\$	\$	\$	\$
<b>Long Term Debt</b>					
▶ Long term debt (000's)	270	290	308	326	342
▶ Long term debt charges (000's)	36	36	36	36	36
▶ Total annual repayment limit (000's)	5,163	4,873	4,744	4,204	4,035
▶ Long term debt per household	26	28	30	32	33
▶ Debt charges (000's)					
▶ user charges	36	36	36	36	36
<b>Municipal Equity (000's)</b>					
▶ Surplus and Reserves	14,109	15,314	12,000	9,117	10,630
▶ Invested in capital assets	91,828	86,706	87,189	86,794	82,294
▶ Asset consumption ratio	55.45%	55.50%	54.00%	52.74%	52.66%
▶ Reserves as % of operating expenses (> 20%) **	71.41%	74.11%	62.08%	47.92%	55.90%
<b>Financial Indicators</b>					
▶ Sustainability					
▶ financial assets to liabilities	2.45	2.67	2.33	1.82	2.37
▶ financial assets to liabilities excluding long term debt	2.53	2.76	2.41	1.88	2.49
▶ long term debt to tangible capital assets	0.29%	0.33%	0.35%	0.37%	0.41%
▶ capital reserves to accumulated amortization	9.80%	9.75%	9.35%	9.00%	8.98%
▶ Flexibility					
▶ Debt charges to total operating revenue (<5%)**	0.14%	0.14%	0.15%	0.16%	0.17%
▶ Total operating revenue to taxable assessment	0.78%	0.77%	0.74%	0.74	0.78
▶ Working capital to operating expenses (>10%) **	58.75%	66.45%	54.32%	39.54%	46.68%
▶ Vulnerability					
▶ Operating government transfers ▶ to operating revenue	8.65%	8.61%	7.78%	8.91%	10.52%
▶ Total government transfers ▶ to total revenues	8.14%	9.59%	7.99%	9.78%	13.98%



## TOWNSHIP OF SOUTH FRONTENAC

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### Management's Responsibility for the Consolidated Financial Statements

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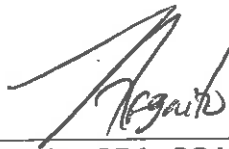
The accompanying consolidated financial statements of the Corporation of the Township of South Frontenac are the responsibility of the Township's management and have been prepared in compliance with legislation, and in accordance with Canadian Public Sector Accounting Standards. A summary of significant accounting policies are described in note 2 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Township's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of consolidated financial statements. These systems are monitored and evaluated by management.

Management meets with the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to Council approval of the consolidated financial statements.

The consolidated financial statements have been audited by Allan and Partners LLP, independent external auditors appointed by the Township. The accompanying Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Township's consolidated financial statements.

  
\_\_\_\_\_  
Wayne Orr  
Chief Administrative Officer

  
\_\_\_\_\_  
Louise Fragnito, CPA, CGA  
Treasurer



## **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis of our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the group Entity to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.



Allan and Partners LLP  
Chartered Professional Accountants  
Licensed Public Accountants

Perth, Ontario  
May 21, 2019.

**Township of South Frontenac  
Consolidated Statement of Financial Position**

December 31	2018	2017
	\$	\$
<b>ASSETS</b>		
<b>Financial Assets</b>		
Cash and short term deposits	14,182,631	14,595,844
Taxes receivable (net of allowance \$95,928)	1,736,336	2,277,442
Accounts receivable	1,274,569	1,019,647
Long term investments (note 5)	5,219,796	5,222,727
Sydenham Water Works debenture receivable (note 17)	270,400	289,937
Long term receivables (note 6)	21,845	17,005
	<b>22,705,577</b>	<b>23,422,602</b>
<b>LIABILITIES</b>		
<b>Financial Liabilities</b>		
Accounts payable and accrued liabilities	2,400,416	2,803,547
Other current liabilities	248,791	196,647
Employee future benefit obligations (note 9)	165,700	143,600
Deferred revenues (note 8)	3,507,819	3,912,255
Sydenham Water Works debenture payable (note 17)	270,400	289,937
Accrued landfill closure and post closure (note 11)	2,658,176	1,438,037
	<b>9,251,302</b>	<b>8,784,023</b>
<b>NET FINANCIAL ASSETS</b>	<b>13,454,275</b>	<b>14,638,579</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (note 18)	91,828,295	87,132,903
Inventories	170,537	169,220
Prepaid expenses	72,108	79,593
	<b>92,070,940</b>	<b>87,381,716</b>
Contingent Liabilities (note 13)		
<b>MUNICIPAL EQUITY</b> (note 12)	<b>105,525,215</b>	<b>102,020,295</b>
<b>Municipal Equity Consists of:</b> (note 13)		
Accumulated Surplus	105,436,707	102,028,391
Accumulated Remeasurement Gain (Loss)	88,508	(8,096)
	<b>105,525,215</b>	<b>102,020,295</b>

The accompanying notes are an integral part of these consolidated financial statements.



**Township of South Frontenac  
Consolidated Statement of Operations**

For the year ended December 31	(Note 20) Budget	2018	2017
	\$	\$	\$
<b>REVENUES</b>			
Property taxation	19,316,720	19,299,273	18,733,406
User charges	1,107,810	1,231,082	1,227,578
Licences, permits and rents	843,337	935,105	957,236
Government grants	2,094,619	2,187,175	2,100,632
Grants from other municipalities	503,940	496,129	586,025
Investment income	260,000	193,453	249,940
Penalties and interest on taxes	365,000	387,785	380,932
Donations	10,000	60,764	60,038
Other	11,534	405,857	92,138
<b>TOTAL REVENUES</b>	<b>24,512,960</b>	<b>25,196,623</b>	<b>24,387,925</b>
<b>EXPENDITURES</b>			
General government	2,105,180	1,690,708	1,769,178
Fire	1,617,856	1,703,947	1,370,497
Police	3,037,857	2,982,565	3,034,578
Conservation authority	224,931	230,639	234,463
Protective inspections and control	644,647	418,827	423,032
Emergency measures	1,750	497	50
Roadways and winter control	12,718,484	10,486,446	10,969,422
Street lighting	58,333	48,023	28,051
Waterworks	415,838	555,936	445,518
Garbage collection and disposal	2,376,243	2,576,805	2,502,808
Landfill closure and post-closure costs	—	1,220,139	45,531
Cemeteries	35,389	62,532	69,618
Parks, recreation and cultural services	1,159,352	1,143,293	1,108,126
Planning and development	406,534	239,330	463,662
<b>TOTAL EXPENDITURES</b>	<b>24,802,394</b>	<b>23,359,687</b>	<b>22,464,534</b>
<b>NET REVENUES (EXPENDITURES) FROM OPERATIONS</b>	<b>(289,434)</b>	<b>1,836,936</b>	<b>1,923,391</b>
<b>OTHER</b>			
Grants and transfers related to capital			
Deferred revenues earned (note 8)	1,520,239	1,597,477	925,899
Write down of tangible capital assets	—	(26,097)	(9,765)
	1,520,239	1,571,380	916,134
<b>ANNUAL SURPLUS</b>	<b>1,230,805</b>	<b>3,408,316</b>	<b>2,839,525</b>
<b>MUNICIPAL EQUITY, BEGINNING OF YEAR</b>	<b>102,028,391</b>	<b>102,028,391</b>	<b>99,188,866</b>
<b>MUNICIPAL EQUITY, END OF YEAR</b>	<b>103,259,196</b>	<b>105,436,707</b>	<b>102,028,391</b>

The accompanying notes are an integral part of these consolidated financial statements.

**Township of South Frontenac  
Consolidated Statement of Changes in Net Financial Assets**

For the year ended December 31	(Note 20) Budget	2018	2017
	\$	\$	\$
<b>ANNUAL SURPLUS</b>	1,230,805	3,408,316	2,839,525
Amortization of tangible capital assets	7,937,433	5,923,515	5,911,200
Acquisition of tangible capital assets	(11,665,581)	(10,645,004)	(5,423,609)
Disposal of tangible capital assets	---	26,097	9,765
Acquisition (reduction) of prepaid expenses	---	7,485	(15,454)
(Reduction) acquisition of supplies inventories	---	(1,317)	12,323
Change in accumulated remeasurement gains (losses)	---	96,604	(8,096)
	(3,728,148)	(4,592,620)	486,129
<b>(DECREASE) INCREASE IN NET FINANCIAL ASSETS</b>	(2,497,343)	(1,184,304)	3,325,654
<b>NET FINANCIAL ASSETS, BEGINNING OF YEAR</b>	14,638,579	14,638,579	11,312,925
<b>NET FINANCIAL ASSETS, END OF YEAR</b>	12,141,236	13,454,275	14,638,579

**Consolidated Statement of Remeasurement Gains and Losses**

For the year ended December 31	2018	2017
	\$	\$
<b>Accumulated Remeasurement Losses Beginning of Year</b>	(8,096)	---
Unrealized gains (losses) attributable to investments	96,604	(8,096)
Change in accumulated remeasurement losses	88,508	(8,096)
<b>Accumulated Remeasurement Gains (Losses) End of Year</b>	88,508	(8,096)
<b>Accumulated Remeasurement Gains (Losses) Comprised of:</b>		
Investments	88,505	(8,096)

The accompanying notes are an integral part of these consolidated financial statements.

**Township of South Frontenac  
Consolidated Statement of Cash Flows**

For the year ended December 31	2018	2017
	\$	\$
<b>OPERATING ACTIVITIES</b>		
Annual surplus for the year	3,408,316	2,839,525
Amortization	5,923,515	5,911,200
Loss on sale of tangible capital assets	26,097	9,765
Change in landfill liability	1,220,139	45,531
Change in employee benefit obligations	22,100	16,200
	<b>10,600,167</b>	<b>8,822,221</b>
<b>Net Change in Non-Cash Working Capital Balances</b>		
Taxes receivable	541,106	(308,610)
Accounts receivable	(254,922)	(297,479)
Accounts payable and accrued liabilities	(403,131)	17,654
Other current liabilities	52,144	(18,525)
Deferred revenues	(404,436)	215,621
Prepaid expenses	7,485	(15,454)
Inventory not for resale	(1,317)	12,323
	<b>(463,701)</b>	<b>(394,470)</b>
<b>Working Capital from Operations</b>	<b>10,137,096</b>	<b>8,427,751</b>
<b>CAPITAL ACTIVITIES</b>		
Acquisition of tangible capital assets	(10,645,004)	(5,423,609)
<b>Net investment in tangible capital assets</b>	<b>(10,645,004)</b>	<b>(5,423,609)</b>
<b>INVESTING ACTIVITIES</b>		
Decrease (increase) in long term investments	99,535	(88,371)
Increase in long term receivables	(4,840)	(5,303)
<b>Net decrease (increase) in cash from investing activities</b>	<b>94,695</b>	<b>(93,674)</b>
<b>NET (DECREASE) INCREASE IN CASH</b>	<b>(413,213)</b>	<b>2,910,468</b>
<b>CASH, BEGINNING OF YEAR</b>	<b>14,595,844</b>	<b>11,685,376</b>
<b>CASH, END OF YEAR</b>	<b>14,182,631</b>	<b>14,595,844</b>

The accompanying notes are an integral part of these consolidated financial statements.

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# Township of South Frontenac

## Notes to the Consolidated Financial Statements

December 31, 2018

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### 1. Status of the Township of South Frontenac

The Township of South Frontenac (the 'Township') was incorporated January 1, 1998 (being an amalgamation of the former Township of Bedford, Loughborough, Portland and Storrington) and assumed its responsibilities under the authority of the Ministry of Municipal Affairs and the Municipal Act. The Township operates as a lower tier government in the County of Frontenac, in the Province of Ontario, Canada and provides municipal services such as police, fire, public works, planning, parks and recreation, library and other general government operations.

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### 2. Significant Accounting Policies

The consolidated financial statements of the Corporation of the Township of South Frontenac are the representations of management and have been prepared in all material respects in accordance with Canadian Public Sector Accounting Standards. Significant aspects of the accounting policies by the Township are as follows:

#### Reporting Entity

- (i) The consolidated financial statements reflect financial assets, liabilities, operating revenues and expenditures, reserves, reserve funds and changes in investment in tangible capital assets of the Township. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Township and which are owned or controlled by the Township. Interdepartmental and inter-organizational transactions and balances between these organizations are eliminated. These consolidated financial statements include:

- ▶ Sydenham Cemetery
- ▶ Sandhill Cemetery
- ▶ Portland Cemetery
- ▶ Frontenac Community Arena (proportionately consolidated)

#### Proportionate consolidation:

The Frontenac Community Arena is accounted for using the proportionate consolidation method of accounting and reporting, whereby the municipality's pro-rata share of each of the assets, liabilities, revenues and expenses is combined on a line-by-line basis in the consolidated financial statements.

- (ii) The charges for long term liabilities assumed by consolidated entities or by individuals in the case of the drainage loans are reflected in the consolidated financial statements.
- (iii) The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the school boards and county are not reflected in the municipal fund balances of these consolidated financial statements.

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**Township of South Frontenac**  
**Notes to the Consolidated Financial Statements**

December 31, 2018

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**2. Significant Accounting Policies / continued**

**Basis of Consolidation**

- (i) The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenditures are recognized as they are incurred and measurable based on receipt of goods and services and/or the creation of a legal obligation to pay.
- (ii) Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.
- (iii) Trust funds and their related operations administered by the Township are not included in these consolidated financial statements but are reported separately on the Trust Funds Statement of Financial Activities and Financial Position.

**Taxation and Related Revenues**

Property tax billings are prepared by the Township based on assessment rolls issued by the Municipal Property Assessment Corporation ('MPAC'). Tax rates are established by the Township Council, incorporating amounts to be raised for local services, amounts to be raised on behalf of County of Frontenac for regional services, and amounts the Township is required to collect on behalf of the Province of Ontario in respect of education taxes. Taxation revenues are recorded at the time tax billings are issued. Adjustments to taxation revenue can occur during the year related to the issuance of supplementary tax billings and/or assessment appeals. These adjustments are recorded when the amount of the adjustments can be quantified. The Township is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period in which the interest and penalties are applied.

**Tangible Capital Assets**

Tangible capital assets are recorded at cost, which include all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight line basis over their estimated useful lives as follows:

Land	
Land Improvements	15 - 20 years
Buildings and Building Improvements	20 - 50 years
Vehicles, Machinery and Equipment	3 - 25 years
Linear Assets	
Roads	7 - 50 years
Bridges	7 - 50 years
Sidewalks	20 years
Water Infrastructure	50 - 70 years

Amortization is charged from the year of acquisition. Assets under construction are not amortized until the asset is available for productive use, at which time they are capitalized.

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## Township of South Frontenac Notes to the Consolidated Financial Statements

December 31, 2018

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### 2. Significant Accounting Policies / continued

#### Tangible Capital Assets / continued

The Township has a capitalization threshold of \$5,000 for vehicles and equipment and \$10,000 for buildings and \$15,000 for linear assets so that individual capital assets of lesser value are expensed, unless they are pooled because, collectively, they have significant value, or for operations reasons.

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of other asset as of the date of transfer.

When tangible capital assets are disposed of, either by way of a sale, destruction or loss, or abandonment of the asset, the asset's net book value, historical cost less accumulated amortization, is written off. Any resulting gain or loss, equal to the proceeds on disposal less the asset's net book value, is reported on the consolidated statement of operations in the year of disposal. Transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of transfer.

When conditions indicate that a tangible capital asset no longer contributes to the Township's ability to provide services or the value of the future economic benefits associated with the tangible capital asset are less than its net book value, and the decline is expected to be permanent, the cost and accumulated amortization of the asset are reduced to reflect the revised estimate of the value of the asset's remaining service potential. The resulting net adjustment is reported as an expense on the consolidated statement of operations.

#### (i) Natural Resources

Natural resources that have not been purchased are not recognized as assets in the consolidated financial statements.

#### (ii) Works of Art and Cultural and Historic Assets

Works of art and cultural and historic assets are not recorded as assets in these consolidated financial statements.

#### Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

#### Inventories and Prepaid Expenses

Inventories and prepaid expenses held for consumption are recorded at the lower of cost or replacement cost.

#### Pension and Employee Benefits

The Township accounts for its participation in the Ontario Municipal Employees Retirement System ('OMERS'), a multi-employer public sector pension fund, as a defined benefit plan. The OMERS plan specifies the retirement benefits to be received by employees based on length of service and pay rates.

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## Township of South Frontenac Notes to the Consolidated Financial Statements

December 31, 2018

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### 2. Significant Accounting Policies / continued

#### Pension and Employee Benefits / continued

Employee benefits include vacation entitlement and sick leave benefits. Vacation entitlements are accrued as entitlements are earned. Sick leave benefits are accrued in accordance with the Township's policy.

#### Employee Future Benefit Obligations

The Township accrues its obligation for employee benefit plans. The cost of post-retirement benefits earned by employees is actuarially determined using the projected benefit method pro-rated on services and management's best estimate of salary escalation, retirement ages of employees and expected health care costs.

Actual gains (losses) which can arise from changes in the actuarial assumptions used to determine the accrued benefit obligation will be amortized over the average remaining service period of active employees.

#### Cash and Cash Equivalents

The Township considers cash and cash equivalents to be highly liquid investments with original maturities of three months or less.

#### Government Transfers

Government transfers are recognized in the consolidated financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

#### Deferred Revenues > Obligatory Reserve Funds

The Township defers recognition of user charges and fees which have been collected but for which the related services have yet to be performed. Government transfers of gas taxes, development charges collected under the *Development Charges Act, 1997*, and recreational land collected under the Planning Act are reported as deferred revenues in the Consolidated Statement of Financial Position. These amounts will be recognized as revenues in the fiscal year the services are performed.

The Township receives restricted contributions under the authority of provincial legislation and Township bylaws. These funds by their nature are restricted in their use and until applied to applicable costs are recorded as deferred revenue. Amounts applied to qualifying expenses are recorded as revenue in the fiscal period they are expended.

The Township receives restricted contributions under the authority of Federal and Provincial legislation and Township by-laws. These funds by their nature are restricted in their use and until applied to applicable costs are recorded as deferred revenue. Amounts applied to qualifying expenses are recorded as revenue in the fiscal period they are expended.

Deferred revenue represents certain user charges and fees which have been collected but for which the related services have yet to be performed. Deferred revenue also represents contributions that the Township has received pursuant to legislation, regulation or agreement that may only be used for certain programs or in the completion of specific work. These amounts are recognized as revenue in the fiscal year the services are performed or related expenses incurred.

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## Township of South Frontenac Notes to the Consolidated Financial Statements

December 31, 2018

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### 2. Significant Accounting Policies / continued

#### Investments

Short-term and long-term investments are recorded at cost plus accrual interest. If the market value of investments become lower than cost and the decline in value is considered to be other than temporary, the investments are written down to market value.

Investment income earned on surplus, current funds, capital funds, reserves and reserve funds (other than obligatory reserve funds) are reported as revenue in the period earned. Investment income earned on development charges and parkland obligatory reserve funds is added to the fund balance and forms part of respective deferred revenue balances.

#### Landfill Closure and Post-Closure Liabilities

The Township accrues landfill closure and post-closure care requirements that have been defined in accordance with industry standards and include final covering and landscaping of the landfill, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspection and maintenance. The reported liability is based on estimates and assumptions with respect to events extending over a fifty year period using the best information available to management.

Future events may result in significant changes to the estimated total expenditures, capacity used or total capacity and the estimated liability, and would be recognized prospectively, as a change in estimate, when applicable.

#### Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all the following criteria are met:

- (a) an environmental standard exists;
- (b) contamination exceeds the environmental standard;
- (c) the Township:
  - (i) is directly responsible; or
  - (ii) accepts responsibility
- (d) it is expected that future economic benefit will be given up; and
- (e) a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of cost of pos-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

#### Financial Instruments

All financial instruments are initially recognized at fair value on the consolidated statement of financial position. The Township has classified each financial instrument into one of the following categories: held-for-trading financial assets and liabilities, loans and receivables, held-to-maturity financial assets and other financial liabilities. Subsequent measurement of financial instruments is based on their classification.



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**Township of South Frontenac  
Notes to the Consolidated Financial Statements**

December 31, 2018

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**2. Significant Accounting Policies / continued**

**Financial Instruments / continued**

The Township's financial assets and liabilities are measured as follows:

- (i) Cash at fair value
- (ii) Portfolio investments as fair value
- (iii) Accounts receivable at amortized cost
- (iv) Accounts payable and accrued liabilities at amortized cost
- (v) Debt at amortized cost.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the consolidated statement of remeasurement gains and losses. When the restricted nature of a financial instrument and any related changes in fair value create a liability, unrealized gains and losses are recognized as deferred revenue.

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the consolidated statement of operations.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expenses. Transaction costs are a component of cost for financial instruments measured using cost or amortized costs. Transaction costs are expensed for financial instruments measured at fair value. Investment management fees are expensed as incurred. The purchase and sale of cash equivalents and portfolio investments are accounted for using trade-date accounting. The Municipality does not use foreign currency contracts or any other type of derivative financial instruments of trading or speculative purposes.

**Measurement Uncertainty**

The preparation of consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenue and expenditures during the period. Actual results could differ from these estimates. These estimates are reviewed periodically and as adjustments become necessary, they are recorded in the consolidated financial statements in the period in which they become known.

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**3. Operations of the School Boards and County of Frontenac**

During 2018, the Township collected and made property tax transfers including payments in lieu of property taxes, to the County of Frontenac and School Boards as follows:

	<b>School Boards</b>	<b>County</b>
	\$	\$
Amounts requisitioned and paid	5,807,479	5,735,929

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**Township of South Frontenac  
Notes to the Consolidated Financial Statements**

December 31, 2018

**4. Contributions to Consolidated Joint Board**

The following contributions were made by the Township to the Board:

	2018	2017
	\$	\$
Frontenac Community Arena	76,514	73,354

The Township is contingently liable for its share, which is approximately 59% of any accumulated deficits as at the end of the year for this Board. The Township's share of the accumulated surpluses (or deficits) of this joint board are as follows:

	2018	2017
	\$	\$
Frontenac Community Arena	649,864	648,944

**5. Long Term Investments**

	2018		2017	
	Cost	Market	Cost	Market
	\$	\$	\$	\$
For Township Purposes				
▸ CIBC	3,106,523	3,102,978	---	---
▸ One Investment ▸ bond portfolios	---	---	3,206,490	3,802,592
▸ equity portfolio	698,750	790,803	698,750	814,550
	3,805,273	3,893,781	3,905,240	3,897,142
For Obligatory Reserve Funds				
▸ CIBC	1,106,565	1,105,326	---	---
▸ One Investment ▸ bond portfolios	---	---	1,142,548	1,098,269
▸ equity portfolio	195,000	220,689	195,000	227,316
	1,301,565	1,326,015	1,337,548	1,325,585
<b>Total</b>	<b>5,106,838</b>	<b>5,219,796</b>	<b>5,242,788</b>	<b>5,222,727</b>

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**Township of South Frontenac  
Notes to the Consolidated Financial Statements**

December 31, 2018

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**5. Long Term Investments / continued**

All of the above investments are valued as Level 1 investments. The investments are valued based on the degree to which the fair value is observable, as follows:

- (i) Level 1 - Fair value measurements are those derived from quoted prices (in active markets);
  - (ii) Level 2 - Fair value measurements are those derived from inputs other than quoted prices included with Level 1 that are observable for the assets, either directly (ie: as prices) or indirectly (ie: derived from prices);
  - (iii) Level 3 - Fair value measurements are those derived from valuation techniques that include inputs for the asset that are not based on observable data (unobservable inputs).
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**6. Long Term Receivables**

Long term receivables are comprised of:

	2018	2017
	\$	\$
Community Improvement Loans	21,845	17,005

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The Community Improvement loans are repayable over 5 years. Any unpaid loan payments are added to the taxpayer's property taxes.

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**7. Trust Funds**

Trust funds administered by the Township amounting to \$666,509 (2017 \$653,320) are presented in a separate financial statement of trust fund balances and operations. As such balances are held in trust by the Township for the benefit of others, they are not presented as part of the Township's financial position or financial activities.

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**8. Deferred Revenues**

A requirement of the public sector accounting standards of the Chartered Professional Accountants of Canada is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as provincial legislation restricts how these funds may be used and under certain circumstances these funds may possibly be refunded.

**Township of South Frontenac  
Notes to the Consolidated Financial Statements**

December 31, 2018

**8. Deferred Revenues / continued**

The balances in the obligatory reserve funds of the Township are summarized below:

	2018	2017
	\$	\$
Balance, Beginning of Year	3,912,255	3,696,634
Development contributions	568,351	95,388
Subdivider contributions	750	—
Investment income	47,024	43,759
Federal Gas Tax funding	576,916	234,791
Other revenue utilized	(1,597,477)	(158,317)
<b>Balance, End of Year</b>	<b>3,507,819</b>	<b>3,912,255</b>

	2018	2017
	\$	\$
Analyzed as follows:		
Federal Gas Tax funding	673,922	653,155
Development charges	2,412,700	2,393,528
Cash in lieu of parkland	244,376	689,533
Subdivider contributions	176,821	176,039
	<b>3,507,819</b>	<b>3,912,255</b>

**9. Employee Post Employment Benefit Liability**

Employee non-pension retirement benefits (extended health care for early retirees):

Effective January 1, 2008, the Township began to provide extended health care to its employees. Extended health care continues to be available to early retirees up to the age of 65, with the retiree generally being responsible for paying 50% of the benefit premiums.

An independent actuarial study of the employee non-pension retirement benefit has been undertaken. The most recent valuation of the employee future benefits was completed for 2018 and will be applied effective January 1, 2018.

The accrued benefit obligation relating to the employee non-pension retirement benefits has been actuarially determined using the projected benefit method pro-rated on services. At December 31, 2018, based on an actuarial update, the accrued benefit obligation was \$165,700 (2017 \$143,600).

The significant actuarial assumptions adopted in estimating the Township's accrued benefit obligation are as follows:

Discount Rate	3.40% per annum
Health Benefits Escalation	7.44% per annum, scaling down over 15 years to 4.50% thereafter

**Township of South Frontenac  
Notes to the Consolidated Financial Statements**

December 31, 2018

**9. Employee Post Employment Benefit Liability / continued**

Information with respect to the Township's non-pension retirement obligations are as follows:

	2018	2017
	\$	\$
Accrued benefit obligation at beginning of year	143,600	127,400
Expense recognized for the year	28,500	20,200
Interest cost	6,400	5,500
Benefits paid for the year	(12,800)	(9,500)
Accrued benefit obligation at end of year	165,700	143,600

The accrued benefit liability at December 31, includes the following components:

	2018	2017
	\$	\$
Accrued benefit obligation end of year	217,100	198,300
Unamortized actuarial loss	(51,400)	(54,700)
Accrued benefit obligation end of year	165,700	143,600

**10. Pension Contributions**

The Township makes contributions to the Ontario Municipal Employees Retirement System ("OMERS"), which is a multi-employer plan, on behalf of all permanent members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Employers and employees contribute to the plan. Since any surpluses or deficits are a joint responsibility of all Ontario municipalities and their employees, the Village does not recognize any share of the OMERS pension surplus or deficit in these consolidated financial statements.

The amount contributed to OMERS was \$302,115 (2017 \$293,390) for current services and is included as an expenditure on the Consolidated Statement of Operations classified under the appropriate functional expenditure. Contributions by employees were a similar amount.

**11. Landfill Closure and Post Closure Liability**

The Environmental Protection Act sets out the regulatory requirements to properly close and maintain all active and inactive landfill sites. Closure and post closure cost requirements are to be provided over the estimated remaining life of the landfill sites based on usage.

**Township of South Frontenac  
Notes to the Consolidated Financial Statements**

December 31, 2018

**11. Landfill Closure and Post Closure Liability / continued**

Landfill closure and post-closure care requirements have been defined in accordance with industry standards and include final covering and landscaping of the landfill, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspection and maintenance. The reported liabilities are based on estimates and assumptions with respect to events extending over a period of up to fifty years using the best information available to management. Future events may result in significant changes to the estimated total expenditures, capacity used or total capacity and the estimated liability, and would be recognized prospectively, as a change in estimate, when applicable.

The Township currently has five active and five inactive landfill sites. The estimated remaining capacity of the active landfill sites ranges from 14% to 44% of the total estimated capacity and the estimated remaining life of the active landfill sites ranges from seven years to twenty-six years. The period for post-closure care for all sites is estimated to be fifteen years.

Estimated total expenses represent the sum of the discounted future cash flows for closure and post-closure care activities using an estimated inflation rate of 2.94% and discounted at the Township's average long term borrowing rate of 2.46% (2017 6%). The estimated total landfill closure and post-closure care expense are calculated at approximately \$3,717,067 (2017 \$1,905,074). For sites that are still active, the estimated liability for these expenses is recognized as the landfill site's capacity is used. For sites that are inactive, the estimated liability for these expenses is recognized immediately. Included in liabilities at December 31, 2018 is an amount of \$2,658,176 (2017 \$1,438,037) with respect to landfill closure and post-closure liabilities recognized to date.

**12. Municipal Equity**

Municipal equity consists of:

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
Invested in Tangible Capital Assets		
Tangible capital assets	<b>91,828,295</b>	87,132,903
Unfinanced capital expense	<b>(412,370)</b>	(426,833)
	<b>91,415,925</b>	86,706,070
Unrestricted Surplus		
Frontenac Community Arena	<b>86,190</b>	103,151
Landfill Closure and Post-Closure To Be Recovered	<b>(2,658,176)</b>	(1,438,037)
Reserves	<b>16,681,276</b>	16,649,111
<b>Total Municipal Equity</b>	<b>105,525,215</b>	102,020,295

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## Township of South Frontenac Notes to the Consolidated Financial Statements

December 31, 2018

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### 13. Contingent Liabilities

The nature of municipal activities is such that there may be litigation pending or in prospect at any time. With respect to claims as at December 31, 2018, management believes that the Township has valid defences and appropriate insurance coverages in place.

In the event any claims are successful, management believes that such claims are not expected to have a material effect on the Township's financial position. As a result, no provision has been made in these consolidated financial statements for any settlement which may arise as a result of these claims.

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### 14. Contractual Obligations

- (a) The Township has entered into an agreement with the Ontario Provincial Police for the provision of police services. The term of the agreement is five years, commencing December 2015 at an annual cost of approximately \$2.9 million.
  - (b) The Township entered into an Agreement with 1425445 Ontario Limited operating as Utilities Kingston for the operation and maintenance of the water system. The term of the Agreement expires December 31, 2021. The annual cost as at December 31, 2018 was \$191,137 (2017 \$170,398).
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### 15. Risk Management

In the normal course of operations, the Township is exposed to a variety of financial risks which are actively managed by the Township.

The Township's financial instruments consist of cash, investments, accounts receivable and accounts payable and accrued liabilities. The fair values of cash, accounts receivable, investments and accounts payable and accrued liabilities approximate their carrying values because of their expected short term maturity and treatment on normal trade terms.

The Township's exposure to and management of risk has not changed materially from December 31, 2017.

#### Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Township is mainly exposed to interest and price risk.

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**Township of South Frontenac  
Notes to the Consolidated Financial Statements**

December 31, 2018

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**15. Risk Management**

**Price Risk**

Price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Township is exposed to price risk through its investment in quoted One Fund investments. The following details the Township's portfolio sensitivity to a 1.0% increase or decrease in the market prices. At December 31, 2018, if market prices had a 1.0% increase or decrease with all other variables remaining the same the increase or decrease in accumulated remeasurement gains and losses on the investments for the year would have totalled \$56,444 (2017 \$52,428).

**Credit Risk**

Credit risk arises from the possibility that the entities to which the Township provides services to may experience difficulty and be unable to fulfill their obligations. The Township is exposed to financial risk that arises from the credit quality of the entities to which it provides services. The Township does not have a significant exposure to any individual customer or counter party. As a result, the requirement for credit risk related reserves for accounts receivable is minimal.

**Interest Rate Risk**

Interest rate risk arises from the possibility that the value of, or cash flows related to, a financial instrument will fluctuate as a result of changes in market interest rates. The Township is exposed to financial risk that arises from the interest rate differentials between the market interest rate and the rates on its cash and cash equivalents and operating loan. Changes in variable interest rates could cause unanticipated fluctuations in the Township's operating results.

**Liquidity Risk**

Liquidity risk is the risk that the Township will not be able to meet its obligations as they fall due. The Township requires working capital to meet day-to-day operating activities. Management expects that the Township's cash flows from operating activities will be sufficient to meet these requirements.

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**16. Fair Value of Financial Assets and Financial Liabilities**

The carrying value of taxes receivable, accounts receivable and accounts payable approximate their fair values due to the relatively short periods to maturity of these items or because they are receivable or payable on demand.

The market value of long term investments is disclosed in note 5.

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**Township of South Frontenac  
Notes to the Consolidated Financial Statements**

December 31, 2018

**17. Sydenham Water Works Debenture Receivable and Payable**

The debenture was issued on December 1, 2008, bears annual interest at 5.75% and is repayable in forty equal bi-annual instalments of blended principal and interest at \$17,966 commencing June 1, 2009. The responsibility of principal and interest for the loan has been assumed by individuals and therefore has been shown in the consolidated financial statements as both a loan receivable and payable.

**18. Tangible Capital Assets**

	2018	2017
	\$	\$
Land	3,194,772	3,163,307
Land improvements	1,587,660	1,497,706
Buildings and building improvements	11,145,199	9,356,143
Vehicles, machinery and equipment	6,834,126	6,146,363
Linear Assets		
Roads	53,124,263	49,450,509
Bridges	6,601,581	6,789,079
Sidewalks	158,576	162,549
Water infrastructure	7,462,899	7,631,147
Construction in progress	1,155,545	2,390,307
Frontenac Community Arena	563,674	545,793
	<b>91,828,295</b>	<b>87,132,903</b>

For additional information, see Schedule 2 ▶ Tangible Capital Assets.

Assets under construction having a value of \$1,155,545 (2017 \$2,390,307) have not been amortized. Amortization of these assets will commence when the asset is put into service.

**19. Segmented Information**

The Township is a diversified municipal government that provides a wide range of services to its citizens, including police, fire, transportation, recreational and environmental. For management reporting purposes the Township's operations and activities are organized and reported by department. Funds were created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations.

Municipal services are provided by departments and their activities are reported in these funds.

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**Township of South Frontenac  
Notes to the Consolidated Financial Statements**

**December 31, 2018**

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**19. Segmented Information / continued**

Certain departments that have been separately disclosed in the segmented information, along with the services they provide are as follows:

(a) Administration

Includes corporate services and governance of the Township. Administration as a segment includes human resource management, support to Council for policy development, by-law development in compliance with the Municipal Act, tax billing and collection responsibilities, financial management reporting, monitoring and overall budget status as well as frontline reception and customer service.

(b) Protection Services

Includes policing, fire protection, conservation authority, protective inspection and control and emergency measures. The mandate of the police services contract is to ensure the safety of the lives and property of citizens; preserve peace and good order; prevent crimes from occurring; detect offenders; and enforce the law. Fire protection includes inspection, extinguishing and suppression services; emergency medical first response; and prevention education and training programs. Inspection and control includes building inspection, by-law enforcement and dog control services.

(c) Transportation Services

This department provides the winter and summer maintenance, the repair and the construction of the municipal roads system including bridges and culverts.

(d) Environmental Services

Includes the management and maintenance of water treatment and distribution and solid waste management.

(e) Cemetery Boards

Includes the management and maintenance of municipal cemeteries.

(f) Parks, Recreation and Culture

Provides services that contribute to neighbourhood development and sustainability through the provision of recreation and leisure programs and facilities including community halls, libraries, parks, recreation fields and the proportionate share of Frontenac Community Arena.

(g) Planning and Development

Manages development for business interest, environmental concerns, heritage matters, local neighbourhoods and community development. It facilitates economic development by providing services for the approval of all land development plans, the application and enforcement of the zoning by-law and official plan, and the provision for geomatics services.

**Township of South Frontenac  
Notes to the Consolidated Financial Statements**

December 31, 2018

**19. Segmented Information / continued**

(g) Planning and Development / continued

For each segment separately reported, the segment revenue and expense represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Therefore, certain allocation methodologies are employed in the preparation of segmented financial information. These municipal services are funded primarily by property tax revenue. Taxation is apportioned to these services based on the funding requirement. Certain government transfers, transfer from other funds, and other revenue have been apportioned based on a percentage of budgeted expenses.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in note 2.

2018	Adminis- -tration	Protective Services	Transport -ation Services	Environmen- -tal Services	Health Services	Parks, Recreation & Culture	Planning & Development	Total
	\$	\$	\$	\$	\$		\$	\$
<b>Revenues</b>								
Taxation	19,299,273	---	---	---	---	---	---	19,299,273
Penalties & interest								387,785
Government Grants	387,785	---	---	---	---	---	---	387,785
▶ unconditional	1,519,500	---	---	212,671	---	7,310	---	1,739,481
▶ conditional	---	34,382	398,125	---	---	15,187	---	447,694
Other municipalities	5,500	---	490,099	---	---	530	---	496,129
Licenses, permits & rents	187,823	542,320	56,748	2,400	---	145,814	---	935,105
User fees & service charges	34,948	63,468	34,032	787,078	57,413	91,350	162,793	1,231,082
Other	232,840	436,360	640,789	308,864	9,872	602,729	---	2,231,454
	21,667,669	1,076,530	1,619,793	1,311,013	67,285	862,920	162,793	26,768,003
<b>Expenses</b>								
Salaries, wages & employee benefits	1,010,474	993,292	2,112,520	647,718	368	247,274	135,650	5,147,296
Interest on long term debt	---	---	---	16,095	---	---	---	16,095
Materials	294,570	1,470,542	2,669,754	427,365	6,820	251,444	23,255	5,143,750
Contracted services	174,818	2,292,101	621,407	3,071,656	55,344	441,313	80,425	6,737,064
Rents & financial expenses	8,424	---	---	---	---	---	---	8,424
External transfers	147,186	236,357	---	---	---	---	---	383,543
Amortization	55,236	344,183	5,130,788	190,046	---	203,262	---	5,923,515
	1,690,708	5,336,475	10,534,469	4,352,880	62,532	1,143,293	239,330	23,359,687
<b>Excess of Revenues Over Expenses</b>	<b>19,976,961</b>	<b>(4,259,945)</b>	<b>(8,914,676)</b>	<b>(3,041,867)</b>	<b>4,753</b>	<b>(280,373)</b>	<b>(76,537)</b>	<b>3,408,316</b>

**Township of South Frontenac  
Notes to the Consolidated Financial Statements**

December 31, 2018

**19. Segmented Information / continued**

2017	Adminis- -tration	Protective Services	Transport -ation Services	Environmen- -tal Services	Health Services	Parks, Recreation & Culture	Planning & Development	Total
	\$	\$	\$	\$	\$		\$	\$
<b>Revenues</b>								
Taxation	18,733,406	---	---	---	---	---	---	18,733,406
Penalties & interest	380,932	---	---	---	---	---	---	380,932
Government Grants								
▸ unconditional	1,482,900	---	---	238,444	---	7,310	---	1,728,654
▸ conditional	---	22,397	222,588	---	---	112,920	14,093	371,978
Other municipalities	11,824	---	561,601	---	---	12,600	---	586,025
Licenses, permits & rents	218,149	536,421	61,915	2,400	---	138,351	---	957,236
User fees & service charges	23,632	105,637	35,715	785,121	59,742	71,992	145,739	1,227,578
Other	190,168	429,001	315,452	48,656	16,008	310,869	---	1,310,154
	21,041,011	1,093,456	1,197,251	1,074,621	75,750	654,042	159,832	25,295,963
<b>Expenses</b>								
Salaries, wages & employee benefits	1,014,257	747,151	2,023,637	603,718	621	253,928	229,221	4,872,533
Interest on long term debt	---	---	---	17,471	---	---	---	17,471
Materials	283,284	559,073	3,181,422	264,788	5,805	256,335	34,524	4,585,231
Contracted services	116,938	3,219,719	682,086	1,917,834	63,191	450,174	199,918	6,649,860
Rents & financial expenses	9,972	---	---	---	---	---	---	9,972
External transfers	205,037	238,080	---	---	---	---	---	443,117
Amortization	139,689	298,597	5,110,329	190,046	---	147,689	---	5,886,350
	1,769,177	5,062,620	10,997,474	2,993,857	69,617	1,108,126	463,663	22,464,534
<b>Excess of Revenues Over Expenses</b>	<b>19,271,834</b>	<b>(3,969,164)</b>	<b>(9,800,223)</b>	<b>(1,919,236)</b>	<b>6,133</b>	<b>(454,084)</b>	<b>(303,831)</b>	<b>2,831,429</b>

**20. Budget Figures**

The 2018 budget amounts that were approved were not prepared on a basis consistent with that used to report actual results (Public Sector Accounting Board Standards). The budget included capital items such as infrastructure replacements and estimated costs for constructed assets, as program expenses, but the actual expenses have been removed in the Statement of Operations. The revenues attributable to these items continue to be included in the Statement of Operations, resulting in a significant variance.

**Township of South Frontenac  
Notes to the Consolidated Financial Statements**

December 31, 2018

**20. Budget Figures**

The following analysis is provided to assist readers in their understanding of differences between the approved budget and the audited financial statements:

	Budget	Actual
	\$	\$
Total Revenues	24,512,960	25,196,623
Total Expenditures	24,802,394	23,359,687
Net (Expenditures) Revenues	(289,434)	1,836,936
Amortization	7,937,433	5,923,515
Adjusted Net Revenues	7,647,999	7,760,451
Capital Revenues	1,520,239	1,571,380
Funds Available	9,168,238	9,331,831
Capital Expenditures	(11,665,581)	(10,645,004)
Disposal of tangible capital assets	---	26,097
Unfunded landfill liability	---	1,220,139
Decrease in unfinanced capital	---	(14,463)
Remeasurement gain	---	96,604
(Decrease) Increase in Operating Surplus	(2,497,343)	15,204
<b>Allocated as follows:</b>		
Net transfers (to) from reserves	(2,526,502)	32,165
Change in Frontenac Community Arena	29,159	(16,961)
	(2,497,343)	15,204

**Township of South Frontenac**  
**Schedule 1 ▶ Continuity of Reserves and Reserve Funds**

For the year ended December 31	(Note 20) Budget	2018	2017
	\$	\$	\$
<b>Net Transfers From / (To) Other Funds</b>			
Transfers from operations	3,166,855	5,104,531	5,457,337
Transfers to capital acquisitions	(5,693,357)	(5,072,366)	(2,091,972)
<b>Total Net Transfers</b>	(2,526,502)	32,165	3,365,365
<b>Reserves and Reserve Fund Balances, Change in Year</b>	(2,526,502)	32,165	3,365,365
<b>Reserves and Reserve Fund Balances, Beginning of Year</b>	16,649,111	16,649,111	13,283,746
<b>Reserves and Reserve Fund Balances, End of Year</b>	14,122,609	16,681,276	16,649,111

**Composition of Reserves and Reserve Funds**

For the year ended December 31	2018	2017
	\$	\$
<b>Reserves set aside for specific purposes by Council:</b>		
Fiscal		
▶ for working capital	4,712,258	5,392,205
▶ for election	5,575	83,992
▶ for building inspection	763,654	577,601
	5,481,487	6,053,798
Equipment and Infrastructure		
▶ for global	5,475,510	4,123,302
▶ for vertical	925,262	1,029,528
▶ for roadways	775,119	759,557
▶ for linear	43,538	424,035
▶ for rolling stock	1,237,320	1,422,281
▶ for future landfill closing	573,430	745,528
▶ for water infrastructure	981,214	741,045
▶ for stabilization	1,188,396	1,350,037
	11,199,789	10,595,313
<b>Total Reserves</b>	16,681,276	16,649,111

The accompany notes are an integral part of these consolidated financial statements.

**Township of South Frontenac  
Schedule 2 ▶ 2018 Tangible Capital Assets**

Asset Class	Cost 01/01/18	Additions	(Disposals)	Cost 31/12/18
	\$	\$	\$	\$
Land	3,163,307	31,465	---	3,194,772
Land Improvements	1,788,408	179,596	---	1,968,004
Buildings & Building Improvements	12,829,026	2,093,081	(3,560)	14,918,547
Vehicles, Machinery & Equipment	14,131,665	1,560,718	(336,924)	15,355,459
Linear Assets				
Roads	139,088,122	7,967,029	---	147,055,151
Bridges	12,066,804	1,571	---	12,068,375
Sidewalks	248,500	---	---	248,500
Water infrastructure	9,253,959	---	---	9,253,959
Construction in Progress	2,390,307	(1,234,762)	---	1,155,545
Frontenac Community Arena	852,878	46,306	---	899,184
	195,812,976	10,645,004	(340,484)	206,117,496

Asset Class	Accumulated Amortization 01/01/18	Amortization	(Disposals)	Accumulated Amortization 31/12/18	Net Book Value 31/12/18
	\$	\$	\$	\$	\$
Land	---	---	---	---	3,194,772
Land Improvements	290,702	89,642	---	380,344	1,587,660
Buildings & Building Improvements	3,470,423	306,485	(3,560)	3,773,348	11,145,199
Vehicles, Machinery & Equipment	7,984,937	847,223	(310,827)	8,521,333	6,834,126
Linear Assets					
Roads	89,637,613	4,293,275	---	93,930,888	53,124,263
Bridges	5,277,725	189,069	---	5,466,794	6,601,581
Sidewalks	85,951	3,973	---	89,924	158,576
Water infrastructure	1,625,637	165,423	---	1,791,060	7,462,899
Construction in Progress	---	---	---	---	1,155,545
Frontenac Community Arena	307,085	28,425	---	335,510	563,674
	108,680,073	5,923,515	(314,387)	114,289,201	91,828,295

The accompanying notes are an integral part of these consolidated financial statements.

**Township of South Frontenac  
Schedule 2 ▶ 2017 Tangible Capital Assets**

Asset Class	Cost 01/01/17	Additions	(Disposals)	Cost 31/12/17
	\$	\$	\$	\$
Land	3,163,307	---	---	3,163,307
Land Improvements	1,553,664	234,744	---	1,788,408
Buildings & Building Improvements	11,864,867	964,159	---	12,829,026
Vehicles, Machinery & Equipment	139,993,866	251,561	(116,587)	14,128,840
Linear Assets				
Roads	136,531,487	2,556,635	---	139,088,122
Bridges	11,969,182	97,622	---	12,066,804
Sidewalks	248,500	---	---	248,500
Water infrastructure	9,256,784	---	---	9,256,784
Construction in Progress	1,098,837	1,291,470	---	2,390,307
Frontenac Community Arena	825,460	27,418	---	852,878
	190,505,954	5,423,609	(116,587)	195,812,976

Asset Class	Accumulated Amortization 01/01/17	Amortization	(Disposals)	Accumulated Amortization 31/12/17	Net Book Value 31/12/17
	\$	\$	\$	\$	\$
Land	---	---	---	---	3,163,307
Land Improvements	224,245	66,457	---	290,702	1,497,706
Buildings & Building Improvements	3,158,744	314,139	---	3,472,883	9,356,143
Vehicles, Machinery & Equipment	7,242,850	846,449	(106,822)	7,982,477	6,146,363
Linear Assets					
Roads	85,326,812	4,311,001	---	89,637,613	49,450,509
Bridges	5,098,817	178,908	---	5,277,725	6,789,079
Sidewalks	81,978	3,973	---	85,951	162,549
Water infrastructure	1,460,214	165,423	---	1,625,637	7,631,147
Construction in Progress	---	---	---	---	2,390,307
Frontenac Community Arena	282,235	24,850	---	307,085	545,793
	102,875,695	5,911,200	(106,822)	108,680,073	87,132,903

The accompany notes are an integral part of these consolidated financial statements.



## INDEPENDENT AUDITOR'S REPORT

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To the Members of Council, Inhabitants and Ratepayers  
of the Corporation of the Township of South Frontenac:

### Opinion

We have audited the financial statements of the Corporation of the Township of South Frontenac trust funds (the 'Entity'), which comprise:

- the statement of financial position as at December 31, 2018;
- the statement of financial activities for the year then ended;
- and the notes to the financial statements, including a summary of significant accounting policies;

(Hereinafter referred to as the 'financial statements').

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2018, and its financial activities for the year then ended in accordance with Canadian Public Sector Accounting Standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the **'Auditors' Responsibilities for the Audit of the Financial Statements'** section of our auditor's report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis of our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Allan and Partners LLP  
Chartered Professional Accountants  
Licensed Public Accountants

Perth, Ontario  
May 21, 2019.

**Township of South Frontenac  
Trust Funds  
Statement of Financial Position**

December 31	Portland Histor- ical Society	Fire	Cemetery Perpetual Care	Monument Perpetual Care	Muriel Burns	OHRP	Grant Family Memorial Endowment	2018	2017
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>ASSETS</b>									
Cash	8,594	16,758	3,829	7,801	25,000	---	25,806	87,788	79,984
Investments	---	---	484,086	80,650	---	---	---	564,736	562,226
Term deposits	6,432	---	441	74	---	---	---	6,947	---
Long term notes receivable	---	---	---	---	---	7,038	---	7,038	11,110
	15,026	16,758	488,356	88,525	25,000	7,038	25,806	666,509	653,320
<b>LIABILITIES</b>									
Fund Balance	15,026	16,758	488,356	88,525	25,000	7,038	25,806	666,509	653,320

**Statement of Financial Activities**

For the year ended December 31	Portland Histor- ical Society	Fire	Cemetery Perpetual Care	Monument Perpetual Care	Muriel Burns	OHRP	Grant Family Memorial Endowment	2018	2017
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>REVENUES</b>									
Sales of Perpetual Care	---	---	12,500	1,800	---	---	---	14,300	14,950
Donations	---	510	---	---	---	---	---	510	1,179
Interest earned	296	307	9,903	1,669	---	---	484	12,659	14,745
	296	817	22,403	3,469	---	---	484	27,469	30,874
<b>EXPENDITURES</b>									
Transfer to Operating Fund	305	---	9,903	---	---	4,072	---	14,280	13,252
<b>NET REVENUES (EXPENDITURES) FOR THE YEAR</b>	(9)	817	12,500	3,469	---	(4,072)	484	13,189	13,252
<b>BALANCE AT THE BEGINNING OF THE YEAR</b>	15,035	15,941	475,856	85,056	25,000	11,110	25,322	653,320	640,068
<b>BALANCE AT THE END OF THE YEAR</b>	15,026	16,758	488,356	88,525	25,000	7,038	25,806	666,509	653,320

The accompanying notes are an integral part of these financial statements.

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**Township of South Frontenac  
Trust Funds  
Notes to the Financial Statements**

December 31, 2018

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**1. Significant Accounting Policies**

The financial statements of the Corporation of the Township of South Frontenac Trust Funds are prepared by management in accordance with Canadian Public Sector Accounting Standards.

**Basis of Accounting**

These statements reflect the assets, liabilities, revenues and expenses of the Trusts.

**Revenue Recognition**

Revenues and expenses are recorded on an accrual basis. The accrual basis recognizes revenue as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of the receipt of goods or services and the creation of a legal obligation to pay.

**Measurement Uncertainty**

The preparation of financial statements in conformity with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from those estimates. These estimates are reviewed periodically and as adjustments become necessary, they are recorded in the financial statements in the period in which they become known.

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**2. Ontario Home Renewal Program (O.H.R.P.)**

The Ontario Home Renewal Program was established by the Ontario Ministry of Housing in 1973 to provide grants for municipalities to make loans to assist owner occupants to repair, rehabilitate and improve their homes to local property standards. Individual loans are limited to \$7,500 of which the maximum forgivable portion is \$4,000.

Ontario Home Renewal Program loans receivable at December 31, 2018 are comprised of repayable loans of \$7,038 (2017 \$11,110) and forgivable loans of \$Nil (2017 \$Nil). Loan forgiveness is earned and recorded at a rate of up to \$600 per year of continued ownership and occupancy. In the event of the sale or lease of the home or in the event of the homeowner ceasing to occupy the home, the balances of the repayable loan and the unearned forgivable loan immediately become due and payable by the homeowner.

The OHRP program was discontinued by the Ontario Ministry of Housing in July 1993. At that time the Ministry requested the repayment of all trust funds held by the Township. The cash accumulated in the trust fund is being repaid to the Ministry on an annual basis.

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**3. Monument Perpetual Care**

Perpetual care receipts are reported on the cash basis of accounting and interest income is reported on the accrual basis of accounting. The capital balance of monument perpetual care includes the original capital contributions received as well as accumulated unspent income on the capital contributions received. The unspent income of \$22,217 (2017 \$20,548) is available for future expenses related to monument perpetual care.