



Summer Student Employment Opportunity

**Swim Instructor Full-time Positions
End of June to End of August 2024
Competition 24-07-PS**

As a Student Swim Instructor, is responsible for planning and teaching group or individual swim lessons for children enrolled in The Township of South Frontenac Swim Program. Instructors also provide supervision and programming for the day camp.

Duties & Responsibilities:

- Adapts teaching approaches to the age, experience, and ability of participants so participants can meet the course objectives.
- Plans and teaches group or individual swimming lessons/activities.
- Provides supervision, ensuring safety of participants attending the program.
- Communicates regularly with participants and parents to ensure awareness of progress.
- Completes records and reports in a timely manner and returns them to Site Coordinator.
- Provides facility maintenance and beach clean-up.
- Provide effective supervision and lifeguarding for all waterfront activities.
- Understand and practice waterfront safety and emergency procedures.
- Provides and assists with programming for day camp.
- Participate fully in the daily schedule and in camp-wide special events.
- Complies with The Township of South Frontenac policies, procedures and health and safety requirements.
- Completes additional duties as assigned by supervisor.

Qualifications:

- Must be at least 15 years of age and have attended school in 2024.
- Must have current certification in the following:
 - a. Water Safety Instructor Certification
 - b. National Lifeguard Certification
 - c. Standard First Aid with CPR-C
- Must be familiar with the Lifesaving Society Swim for Life Program and know how to use the course material effectively.
- Thorough knowledge and application of swimming and water safety skills.

- Thorough knowledge and application of teaching swimming and water safety skills.
- Experience working with children in an activity or program setting.
- Leadership and public relations skills.
- Communication skills.
- Decision-making skills.
- Criminal Record Check is required
- Vulnerable Sector check for individuals 18 years or older

Work Environment:

- This role is based outdoors. In the event of severe rain/thunderstorms, duties will be performed indoors. The incumbent must be adaptable in adjusting to extreme heat and weather conditions.
- Incumbent must be comfortable interacting with members of the public daily.

Other:

- This is a seasonal non-union position based on a 40-hour work week.
- This role is based outdoors. In the event of severe rain/thunderstorms, duties will be performed indoors. The incumbent must be adaptable in adjusting to extreme heat and weather conditions.
- Compensation is in accordance with the Salary Schedule adopted by Council and amended from time to time.

The wage rate for this position is \$18.55 per hour.

Please submit your resume and cover letter to:

Jan Minaker, Manager of Human Resources
Township of South Frontenac, Sydenham at: hr@southfrontenac.net

Only those applicants selected for an interview will be contacted.

Accessibility accommodations are available for all parts of the recruitment and selection process on request.

Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection. Questions about this collection should be addressed to the Manager of Human Resources at (jminaker@southfrontenac.net & 613-376-3027 ext. 2244).