
South Frontenac Recreation Committee Minutes

Monday, February 27, 2017

Attendance: Chair Pam Morey, Vice-Chair Donna Brown, Councillor Pat Barr, Councillor Mark Schjerning, Councillor John McDougall, Mike Howe, Tracy Holland, Kevin Fox, Alvin Wood, Tim Laprade, Wolfe Erlichman, Linda Bates, Jamie Brash

Regrets: Councillor Norm Roberts

1. Call to Order

2. Approval of Minutes – Monday, January 16, 2017

Motion to approve the minutes from January 16, 2017

Moved by: Kevin Fox

Seconded by: Donna Brown

Carried

3. Business Arising from the Minutes

- No news to report at this time.

4. New Business

a. Selection of new Chair and Vice Chair

Nominations for Chair

- Pam Morey was nominated by Donna Brown and Linda Bates seconded the nomination. The nomination was accepted.
- Kevin Fox moved to close nominations.
- The vote was unanimous.
- Pam Morey was elected Chair of the South Frontenac Recreation Committee for 2017.

Nominations for Vice-Chair

- Donna Brown was nominated by Pam Morey and Kevin Fox seconded the nomination. The nomination was accepted.
- Kevin Fox was nominated by Donna Brown and Councillor Pat Barr seconded the nomination. The nomination was not accepted.
- Linda Bates moved to close nominations.
- The vote was unanimous.
- Donna Brown was elected Vice-Chair of the South Frontenac Recreation Committee for 2017.

b. Summer Student postings

- Summer student employment opportunities with the township have been posted through the township website, Keys, St. Lawrence College and local newspapers. Mike Howe suggested posting the positions at Sydenham High School and LaSalle High School.
- March 24 is the deadline for applications.
- There are approximately 20 openings.
- Many students that were hired last year would like to return.

c. Playground Projects

i. The Point

- Henderson has provided options for playground equipment that will fit the existing pad and targeted age groups.
- The upgrades need to be completed between April and June, therefore the tenders will be posted very quickly. The tender for the washroom upgrades is available now and closes at the end of March and the work is to begin on April 3.
- Part of the grant money will refurbish one complete tennis court and extend the fence. The Ice Stock group that typically plays at Centennial Park will move to The Point.
- Tim Laprade and Jamie Brash will prepare some FAQs for the website and will come to district committee meetings as needed.

ii. Battersea

- A community group is assisting in fundraising money toward new playground equipment.

d. Food Handling Course

- Tim Laprade emailed the Chairs of each district regarding the course being held at the Picadilly Hall on April 22. The township will cover the cost of 10 people taking the course.

5. Updates

a. SF Rec Committee Terms of Reference

- Tim Laprade updated the document and resent it to the committee for discussion with their district committees.
- The committee further discussed whether to use Robert's Rules of Order or whether to follow Council.
- Each section was reviewed and minor wording adjustments were discussed.

Motion:

THAT the South Frontenac Committee Terms of Reference document be referred to Council as amended.

Moved by: Kevin Fox

Seconded by: Alvin Wood

Carried

b. Draft Ball Park Advertising Policy

- Healthy Kids have committed to donating \$500 to each district and will put up a sign at a ball park in each district.
- The committee discussed incorporating a minimum donation requirement.

c. Facility Booking Process

- Each district committee discussed the booking process and the main question that arose was regarding who needs insurance and when. Tim Laprade will investigate and provide more clarification at the next meeting.
- Schedules need to be shared with Tim Laprade so that he is aware of which facility is available and who is using them and when in order for him to be able to book facilities that are requested. Linda bates moved that the document be reviewed at the next meeting after revisions are made.

d. Family Day in the Frontenac's

- Healthy Kids funded the entire event this year.
- Tracy Holland did a great job in organizing the activities this year, especially after many of the usual activities/vendors were not available this year.
- The event was very well attended and enjoyed by the community.

a. Budget Updates

- The 2017 Capital Budget and the 2017 Operating Budget have been approved.
- The capital budget is available on the website and the operational budgets are available upon request.

b. 2017 Recreation Guide

- The guide was distributed last week in the Frontenac News.
- Tim Laprade is trying to turn the guide into a resource for people to keep and use as a reference.
- Each year the guide will be easier to produce as the Frontenac News acquires the information for each group and which businesses are interested in advertising.
- Councillor John McDougall requested a list of locations that have the guides available for pick up.

c. Canada 150th Celebrations – Chair Pam Morey

- The road rally will be held on August 26 from 9 a.m. to 4 p.m.
- A map of the road rally is in the recreation guide.
- Activities will be held in the park all day, along with music and fireworks.
- A fundraising dance will be held on June 3 from 8 p.m. to midnight at the Verona Lions Club. The tickets are \$15 each. A tentative fish fry will be held by the Lions Club before the dance.
- The group met last week and have prepared sponsorship sheets and donation letters.
- They would like to order fireworks along with Canada Day fireworks in hopes of obtaining a better rate.

- A \$10,000 grant was received from the government and the township has also budgeted \$10,000 for the event.

d. District Committee Updates

- No additional news to report at this time.

6. Chair to sign off on meeting attendance

7. Next Meeting: Monday, March 20, 2017 at 7 p.m.

8. Adjournment:

- The meeting was moved to be adjourned by Linda Bates and was seconded by Kevin Fox.
- 8:35 p.m.

Recording Secretary: Sarah Vandewal