

## **South Frontenac Recreation Committee Minutes – Monday August 19<sup>th</sup>, 2013**

**Attendance:** Chair Mike Howe, Vice-Chair Norm Roberts, Councilor Ron Vandewal, Councilor John MacDougall, Kent Labbett, Dan Bell, Pam Morey Angela Maddocks, Donna Brown

**Absent:** Councilor Cam Naish, Councilor Del Stowe, Pat Barr, Paul Wash

### **2. Approval of Minutes – Monday June 17<sup>th</sup>, 2013**

- Motion to approve the minutes from June 17<sup>th</sup>, 2013. Moved by Dan Bell, Seconded by Kent Labbett – Carried.

### **3. Business Arising from the Minutes**

#### **a. Shoreline Restoration**

- Kent Labbett and Norm Roberts met with Lakeside Marine Contracting to discuss options for shoreline restoration. He indicated that a significant amount of work will be required. A list of options and their associated costs will be available in the coming weeks.

#### **b. Sydenham Football Field**

- Mountainview has completed the temporary restoration of the football field at The Point. The field will not be ready for use until the middle of September at the earliest.
- The committee briefly discussed the fact that sports teams are on the field too early in the year and efforts must be taken to keep the field from being used until mid May to refrain from future damage.

### **4. Updates**

#### **a. Swim and Day Camp Registration Comparison 2012-2013**

- The committee was given a hard copy of the summer camp report submitted by Nate Moyse.
- The number of registrants has declined slightly.
- Additional creative advertising and some upgrades at Gilmour Point may be necessary.

#### **b. Parks and Facilities – Report on outstanding projects**

- Jamie Brash reported verbally to Angela Maddocks.
  - Renovations at Glendower will begin in the coming weeks.
  - Summer students will be finished their summer employment with the township on August 30<sup>th</sup>.
- Committee members were pleased with the maintenance of the parks this summer.

### **5. New Business**

#### **a. 2014 Budget Schedule**

- A hardcopy was distributed to committee members.
- District committees are to prioritize and submit requests as soon as possible.

#### **b. KFLA Public Health – Ball Field Canteens – Special Occasion Permits**

- A hard copy of the email from Kingston, Frontenac and Lennox & Addington Public Health was distributed to the committee. The email speaks to Special Occasion Permits and when they are required.

**c. Recreation Facility User Agreements**

- The committee discussed the fee schedule for facility users.

**d. Hall Rental Agreements**

- The committee discussed the rental fees and possible amendments. Each district is to look at the agreements and suggest any appropriate changes for halls in their area.
- Councilor John MacDougall suggested that we do not charge fees for funeral luncheons.

**e. Recreation Coordinator**

- Norm Roberts spoke to the committee regarding the position of the recreation coordinator and whether a new employee will be hired.
- Chair Mike Howe will speak with CAO Wayne Orr to discuss the vacancy in the position of Recreation Coordinator.

**6. Information**

**a, Parks Tour**

- A parks tour will be tentatively held in October. The committee will discuss possible dates and times at the next meeting.

**7. Next Meeting**

- September 16th, 2013.

**8. Adjournment 8:30 PM**

**Secretary: Sarah Vandewal**