



SEWAGE SYSTEM APPLICATION CHECKLIST

All applications will require the bolded items listed below.

- 1) Fee payment (cash, debit, cheque, or credit card)
- 2) Completed Sewage System permit application package:
 - a) **Proposed Sewage System Design**
 - b) **Plot/site plan showing distances from all lot lines, high water mark, overhead power lines and all buildings**
 - c) **Cross-section drawing of Sewage System**
 - d) **Floor plan layout of all floors of the dwelling labelled as to what the use is (ie: bedroom, kitchen) and listing the type of plumbing fixture(s) per room (ie: sinks, toilets, tubs/showers, etc).**
 - e) **Sewage System Setback Waiver/Inspection Requirements form**
 - f) **Agent/Owner Authorization letter**
- 3) Conservation Authority, MNR, Agriculture, or MOE approvals (where applicable)
- 4) A separate calculation page will be required if the sewage system includes non-residential occupancies
- 5) Copy of Tax bill or Deed (proof of land ownership)
- 6) Survey of property (upon request)
- 7) Site Plan or Development Agreement (if required from Planning Services)

Are renovations or additions proposed? Yes No

If this application is for a vacant lot in South Frontenac, we will require a separate completed dwelling application to be submitted as well.

Note: The property owner, applicant, designer, and installer of the sewage system retain full responsibility to ensure that the sewage system is designed and installed in accordance with the approved plans, the *Building Code Act*, and the Ontario Building Code.

Directions to lot or property address: