

Swimming Pool Enclosure - Application Checklist



Items required for a complete pool enclosure application submission:

- Completed Pool Enclosure application
- Copy of Deed or Tax Bill (proof of ownership)
- Completed Setback Waiver
- Agent Authorization form (required if the property owner is not submitting the application)
- Site plan indicating the following:
 - Property address;
 - Dimensions and area of the property;
 - Location and square footage of all existing structures on the property;
 - Location of proposed pool and distances to property lines, fence, pool pump and any existing structures
 - Location of fence and all gates (self-closing; self-latching)
 - Location of all doors within walls of building or structure proposed to form part of the Pool Enclosure
 - Location of any overhead wires on the property
 - Location of septic tank and tile bed and distance from proposed pool
 - Location of all existing easements/right-of-ways and swales;
 - Location of adjoining street(s)

Site plans may be hand drawn but must be clear and drawn to scale.

- Fence details including type of fence and height: See section 3.7 of Pool Bylaw 2014-33
- Approvals from other agencies as required (Ex: KFL&A Public Health; Conservation Authority, South Frontenac Planning Department)

Site Plan

