

## **South Frontenac Recreation Committee Minutes – Monday, January 21<sup>st</sup>, 2013**

**Attendance:** Chair Mike Howe, Councilor John McDougall, Councilor Cam Naish  
Donna Brown, Pat Barr, Angela Maddocks, Pam Morey, Kent Labbett, Norm Roberts,  
Dan Bell, Jamie Brash

**Absent:** Councilor Del Stowe, Councilor Ron Vandewal, Paul Wash

### **1. Call to Order**

#### **a. Nominations and Election for Chair and Vice Chair for 2013**

##### **Nominations for Chair**

- Dan Bell nominated Mike Howe and was seconded by Pat Barr. Mike Howe accepted the nomination.
- Donna Brown nominated Norm Roberts and was seconded by John McDougall. Norm Roberts declined the nomination.
- Mike Howe is the 2013 South Frontenac Recreation Committee Chair.

##### **Nominations for Vice-Chair**

- Chair Mike Howe nominated Norm Roberts and was seconded by Councilor Cam Naish. Norm Roberts accepted the nomination.
- Norm Roberts is the 2013 South Frontenac Recreation Committee Vice-Chair.

### **2. Approval of Minutes – November 19<sup>th</sup>, 2012**

- Motion to approve the minutes from November 19<sup>th</sup>, 2012
- Moved by, Norm Roberts, Seconded by Dan Bell – Carried

### **3. Business Arising from the Minutes**

#### **a. Confirmation of increased user fees for 2014 (See Council Resolution)**

- A hard copy of the resolution was given to committee members to view.
- Letters have been sent to user groups regarding the increase in user fees and that they are expected to be collected and handed into the township office prior to facility usage.
- Each district must be aware of who is using their fields and diamonds.
- The recreation coordinator will be responsible to ensure user groups have paid their fees.

#### **b. Bedford Hall Improvements**

- Jamie Brash gave a verbal progress report regarding the renovations at Bedford Hall and will provide updates at each SFRC meeting in person or by email.

#### **c. Football Field Lighting Project**

- Financial statements have yet to be submitted. Council members are now requesting the information.

### **4. Updates**

- No updates at this time.

### **5. New Business**

#### **a. Family Day**

- Dan Bell has organized the South Frontenac Family Day Winter Carnival, to be held on Monday February 18<sup>th</sup>, 2013 from 10am until 2pm at the Frontenac Community Arena. There will be activities and an outdoor BBQ that is free of charge for all volunteers.

- b. Summer Programming**
  - There will be employment opportunity advertisements in the community beginning in early March.
- c. Activity Guide**
  - All information must be submitted to the recreation coordinator by February 6<sup>th</sup>, 2013.
- d. Reporting Chart for Recreation**
  - All issues are to be reported directly to the Recreation Coordinator. The Recreation Coordinator will involve the Facilities Manager if required.
- e. 2013 Capital Budget**
  - Committee members reviewed and clarified any outstanding questions and concerns.
- f. Parks Maintenance Contracts for 2013-2014**
  - Angela Maddocks provided all committee members with a hardcopy of the current parks maintenance contracts.
- g. Sustainability of Parks and Facilities**
  - The committee briefly discussed the future of recreation in South Frontenac Township. Funding may eventually need to be raised through taxation.

**6. Next Meeting: February 11<sup>th</sup>, 2013 @ SHS**

**7. Adjournment 8:20PM**  
**Secretary: Sarah Vandewal**