

MUNICIPAL ELECTION CANDIDATES' QUESTIONS AND ANSWERS



Q: *How soon can an EL-15 be submitted and are those forms available?*

A: They are available, but at this time, Election staff have no access to the module to enumerate/add eligible voter to the Voters' List. We anticipate that we will be able to process EL 15s in early September after we have received the Voters' List from the vendors (DataFix and Intelivote.)

Q: *Sec 17 (2) of the Municipal Elections Act identifies who is eligible to be a voter, which includes the spouse of an owner or tenant; however, Sec 1 of the Act does not appear to define what constitutes a spouse. Clearly it would include those who are married, but are there further household arrangements that would entitle other forms of partners who might broadly fit within the "spouse" category?*

A: The Municipal Act provides the following definition for a "spouse" and is the same definition considered with respect to the Municipal Elections Act. "Spouse" means a person:

- a) to whom the person is married, or
- b) with whom the person is living outside marriage in a conjugal relationship, if the two persons (i) have cohabited for at least one year; (ii) are together the parents of a child; or (iii) have together entered into a cohabitation agreement under Section 53 of the Family Law Act, ("conjoint")

Q: *Is it reasonable/practical/legal for an individual, who fits within the qualified people identified in Sec 17 (2) of the Municipal Elections Act, but for a variety of reasons is not identified as such when searching Voterlookup.ca for them to "self register" on MPAC records instead of waiting until September 1st and request the name be added under Sec 24(1)(a)?*

A: The collection of information collected through Voterlookup.ca is intended for addition, deletions, and corrections to the Voters' List. This is a year-round tool that is specific for eligible voters to update their information. There is a disclaimer about the information being true and accurate and being a punishable offence. This is similar to the EL15 form they would be required to complete and by signing are swearing it to be

accurate. It should be noted that although they may be adding their names to the Voters' List the assumption that self-adding a name to the Voters' List does not necessarily ensure other MPAC products are updated the same way.

Q: *Has an application form under Sec 24 been developed and can it be scanned and emailed to the clerk in addition to the other options that are outlined?*

A: The EL 15 is a government regulated form for the purposes of adding an elector to the Voters' List. The eligible voter will be required to produce identification that supports their qualifying address. A list of acceptable identification can be found at: [Voters' list and identification/2022 Voters' Guide – Ontario.ca](#)

Q: *On what day will electors be able to start voting?*

A: The voting period will begin at 8:00 a.m. on October 17, 2022 and end at 8:00 p.m. on October 24, 2022.

Q: *For those people who reside primarily outside Canada but have Canadian citizenship, does a copy of the relevant passport details submitted with a Sec 24 application meet the requirements to be entered on the voter list?*

A: Similar to the requirements set out in the previous question, the passport could be one of the acceptable pieces of identification. The Returning Officer would not be able to accept this as identification if it has not been "commissioned" or certified as a "true copy" from their local town hall (whatever terminology is appropriate for the particular location) and this would need to be included with the completed EL15. We strongly encourage this to be addressed well in advance of Election Day.

Q: *What information is required on campaign signs?*

A: The only requirement is for the candidate's name and the position he or she is running for. The exception would be for Third Party Advertisers, in which case, the required information would include: name of registered Third Party; the municipality where the Third Party is registered; and a contact information – e.g., phone number, mailing address, email address.

Q: *Is a candidate for District Councillor permitted to run for office in a district other than the one in which he or she lives?*

A: Yes. If a person is eligible to be a municipal councillor, he or she is allowed to run in any of the 4 districts. However, if he or she resides in one of the districts that is where they are eligible to vote and not within the district they have filed nomination papers for.

Q: *Am I allowed to use the Township logo on any advertising?*

A: The use of any Township branding other than by the municipality is prohibited, especially during election time. Council members are prohibited from using any resource that was provided to them, in their role as Councillor. An example would be using their “business cards” with the Township logo/brand on them during their campaign.

Q: *Would the Township consider hosting an information/debate event regarding the upcoming municipal election?*

A: Township staff should remain neutral in all things candidate-related, such as organizing a meet the candidates event. Jeff Green from Frontenac News is working on a separate meeting for each of the districts in South Frontenac and will let us know when he has done so.

This doesn't mean that a lake association or a service club couldn't organize an election-related meeting or event and we could simply share the information.

Q: *If expenses are required to go through my campaign bank account, for which I do not have a credit card, is it still possible to use my personal credit card to pay for such things as online purchases (e.g. setting up a website)?*

A: It is suggested that you ask for a few cheques for your campaign account and then you could use your credit card to make purchases as long as you clearly make the connection and a notation that a cheque from your campaign account is paying off this credit card amount. Ensure that you obtain invoices and a clear paper trail for your Financial Statement submission at the end of the campaign.

Q: *Do the residents of Meadowwood Trailer Park on Bellrock Road each receive a tax bill or do they show on the voters' list in some other way?*

A: The residents at Meadowwood Trailer Park are technically all “tenants” and do not receive their own tax bills. We are hoping to reach out to the (owner of the lands on which the trailers are situated) to provide them with some direction for their tenants on making sure they are on the Voters' List.

Similarly, the residents at the Maple Ridge, and Meadow Wood apartments in Sydenham, may not all be on the voters' list, and contact has been made with the

administrator there to ensure that everyone will have an opportunity to check the voters' list and add their name if needed.

Q: *Is there an estimated time when the voters' lists will be available to candidates?*

A: Candidates will receive notification when we have received them and will be able to choose paper copy or electronic. However, candidates will also need to complete Form SF10 – Declaration of Proper Use of the Voters' List prior to receiving it. Updates to follow.

Q: *If someone discards the mailout containing voter instructions in error or loses it, can they contact the Township to get new pins? Do we mail a separate letter to each household voter or is there one letter that contains the information for multiple voters?*

A: If someone loses their Voter Instruction Letter, they can contact the Elections Team and receive a new PIN. Election staff would disable the previously issued PIN so that there is no opportunity to cast a second vote if the letter was found after that fact. The voting system would recognize if the voter tried to vote two separate pins and alert the Elections Team. A separate letter for each eligible voter in the household is mailed out to each individual to ensure confidentiality.

Q: *Where should voters be directed regarding EL-15 forms?*

A: Inquiries can be directed to any member of the Elections Team – Angela Maddocks, Clerk - amaddocks@southfrontenac.net;

James Thompson, Deputy-Clerk – jthompson@southfrontenac.net; or

Anne Levac, Elections Assistant – elections@southfrontenac.net.

If voters come to the office to be added to the voters' list, we would typically enter all the data into the VoterView system at that time and ask for a piece of identification. There will be a cut-off whereby the files get transferred to Intelivote and they do the bulk mailing, and then approximately mid-October we will be issuing the Voter Instruction Letters directly.

Q: *Has there been any significant cost overruns on any of the public works projects in the last couple of years?*

A: In 2020, Northshore Road was over budget. The budget was \$730,000 with an actual of 1,148,266 however offsetting funds within the 2020 roads capital budget were allocated (primarily from savings) to offset the surplus.

Q – *What is the procurement policy for the Township of south Frontenac?*

A: By-law 2011-76 outlines the Procurement Policy for the township. (see below)

Q: Is a copy of the draft Official Plan available on the Township Website?

A: In response to questions of the availability of a copy of the Draft of the Official Plan, there is information about it on the Planning and Development – Official Plan portion of the website: <https://www.southfrontenac.net/en/open-for-business/official-plan.aspx>

On this page, there is a link to CivicWeb where the Staff Report and first draft of the OP and supporting documents can be found: <https://southfrontenac.civicweb.net/Portal/MeetingInformation.aspx?Org=Cal&Id=624>