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# *South Frontenac Recreation Committee Minutes*

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*Monday, March 21, 2016*

**Attendance:** Chair Mike Howe, Vice-Chair Dan Bell, Councillor Pat Barr, Councillor Mark Schjerner, Councillor Norm Roberts, Kevin Fox, Tim Laprade, Wolfe Erlichman, Tracy Holland, Donna Brown, Pam Morey

**1. Call to Order**

**2. Approval of Minutes – Monday, February 22, 2016**

Motion to approve the minutes from Monday, February 22, 2016

Moved by: Kevin Fox

Seconded by: Vice-Chair Dan Bell

Carried

**3. Business Arising from the Minutes**

- No new information to discuss at this time.

**4. New Business**

**a. 5 Year Recreation Plan Process**

- Tim Laprade circulated a hard copy of notes to discuss with the committee in terms of developing a 5 Year Recreation Plan such as; Public Consultation, Existing Plans/Reports, Current Processes and Other Items. Tim also outlined what his needs are from each district in order to begin the process such as; Outcomes that Districts would like to see from the plan, Potential survey questions for public consultation, List of events/opportunities in each district that can be used to gather input and Review of the current plan.
- Please forward specific survey questions you would like answered by the public to Tim Laprade by May 11, 2016. Specific items to be incorporated in the 5 Year Recreation Plan should be ranked in order of priority and sent to Tim as soon as possible.
- Councillor Mark Schjerner suggested ensuring that we incorporate seasonal residents into the survey. An advertisement might work well in a tax mail-out to make sure it reaches everyone in the Township.

**5. Updates**

**a. User Fees**

- Council will evaluate the suggestions and information regarding user fees for outdoor sports teams at the next Committee of the Whole meeting on April 5, 2015.

**b. Standardization of Recreation Committee Secretaries Payments**

- The recommendation/motion from SFRC regarding payments of Recreation Committee Recording Secretaries will be reviewed at the next Council meeting.

**c. Meeting Minutes and Attendance process**

- An email was circulated by Tim Laprade to inform the committee of the new process regarding attendance and minutes from SFRC meetings.
- To ensure payment of honorariums, mileage and Secretary tasks to the appropriate committee members, Tim would like the attendance sheet provided in the email submitted to him following each meeting so that he can forward the information to the treasury department.
- Draft minutes are to be submitted within a reasonable amount of time to Tim Laprade to action the necessary items and to Angela Maddocks to circulate to Council.
- An agenda template was also circulated in the email.

**d. 2017 Canada Day**

Motion:

THAT each district in the Township of South Frontenac continue with their own individual programming through the 2017 Canada Day celebrations.

Moved by: Kevin Fox

Seconded by: Vice-Chair Dan Bell

Carried

**e. District Committee Updates**

**i. Portland**

- The Portland District Recreation Committee plans to begin preliminary consultation to gauge public interest on a potential skateboard park. Public meetings will be held in the near future to discuss the idea further.

**6. Chair to sign off on meeting attendance**

- A completed attendance sheet was submitted to Tim Laprade at the conclusion of the meeting.

**7. Next Meeting: Monday, April 18, 2016 and Monday, May 16, 2016**

**8. Adjournment: 8:00 p.m.**

**Recording Secretary: Sarah Vandewal**