
South Frontenac Recreation Committee Minutes

Monday, April 14, 2014

Attendance: Chair Mike Howe, Vice-Chair Norm Roberts, Councilor Ron Vandewal, Councilor John McDougall, Councilor Pat Barr, Councilor Larry York, Angela Maddocks , Paul Wash, Dan Bell, Pam Morey, Donna Brown, Alvin Wood, Gerry Roy

1. Call to Order

2. Approval of Minutes – Monday February 19th, 2014

- Motion to approve the minutes from February 19th, 2014.
Moved by Dan Bell
Seconded by Councilor Pat Barr
Carried.

3. Business Arising from the Minutes

- The RFP has not yet been completed for the concrete pad in Portland and will likely not be in place for Canada Day 2014.
- Councilor Pat Barr inquired as to what the situation is at Glendower Hall in regards to a new caretaker. Rick Nelson has been performing maintenance on the hall recently.

4. New Business

A. Volunteer of the Year Nominations forms

- A memo was given to each committee member in hard copy regarding this year's award.
- The deadline for applications is May 16th, 2014.
- The quality of submissions has been excellent this year.
- Chair Mike Howe urged the committee to speak with their district committees to increase the number of nominations.

B. Five Year Recreation Plan

- A hard copy of the South Frontenac Recreation Committee 5 Year Plan was distributed to the committee.
- The committee has been requested to review the package and prepare to discuss their thoughts at the next SFRC meeting.

C. John McDougall – Hartington Museum

- Portland District Recreation Committee passed a motion to proceed with the exploration of turning the old school house in Hartington in to a museum.
- Councilor John McDougall discussed Portland District and Area Heritage Society Director's meeting minutes.

- The anticipated museum opening would be August 2015.
- The museum would most likely be open on Saturdays from spring until fall and on special occasions.
- It was suggested that if a museum was opened in Portland that it be a museum for South Frontenac and not strictly for Portland District.
- The committee discussed other optional buildings in the township and that there are articles for the museum stored in many locations.
- The sustainability of the museum was also discussed briefly.

Motion: THAT the South Frontenac Recreation Committee recommends that the township proceed with the exploration of necessary steps to turn the old school house in Hartington into a South Frontenac Township Museum.

Moved by: Dan Bell

Seconded by: Donna Brown

Carried

D. Mike Howe – Job Description review

- Volunteer committee members met last week to draft a job description for a Recreation Coordinator.
- A hard copy of the job description was distributed to the committee for review to be discussed at the next meeting.

E. Swim and Day Camp Update

- Much of the staff is returning this summer.
- Supervisors will be new to each site.
- Nate Moyse will likely be returning to the position of Program Coordinator.
- Interviews will be held in May and advertising for registration will follow.
- Day camp will commence on July 7 and end on August 29.

F. Hall Rentals

- Clarification is required as to who will be charged the new fees. The committee discussed the topic further and no clear decision was reached.

5. Updates

A. 2014 Committee Contact Information

- A hard copy of the directory for the SFRC was distributed.

B. District Committee Updates

- A notice was distributed that fields are not to be used until May 15 or later.
- Recreation Guides have been distributed.

C. Canada Day Updates

- Canada Day committees are organizing as usual.

6. Next Meeting: May 12, 2014

7. Adjournment 8:35 p.m.

Secretary: Sarah Vandewal