



**SEWAGE SYSTEM APPLICATION CHECKLIST - Performance review**

**This application will require the bolded items listed below.**

- 1) Fee payment of \$515.00 (cash, debit, cheque, or credit card)
- 2) Completed Review of Performance Level application package:
  - a) Performance review application page
  - b) Existing and proposed Daily Design Sewage Flow (Schedule 1)
  - c) Plot/site plan showing distances from all lot lines, high water mark, overhead power lines and all buildings (Schedule 2)
  - d) Floor plan layout of all floors of the dwelling labeled with use (ie: bedroom, kitchen) and list the type of plumbing fixture(s) per room (ie: sinks, toilets, tubs/showers)
  - e) Agent Authorization letter
- 3) A separate calculation page will be required if the sewage system includes non-residential occupancies
- 4) Copy of Tax bill or Deed (proof of land ownership)
- 5) Survey of property (upon request)
- 6) Site Plan or Development Agreement (if required from Planning Services)

**The reason for the review of performance level of the existing on-site sewage system is:**

**MINOR VARIANCE APPLICATION:**

**BUILDING ADDITION:** Bedrooms Plumbing fixtures Living space

**CHANGE OF USE or OCCUPANCY:** Residential to Non-Residential  
Non-Residential to Other Non-Residential

**Directions to lot or property address:**

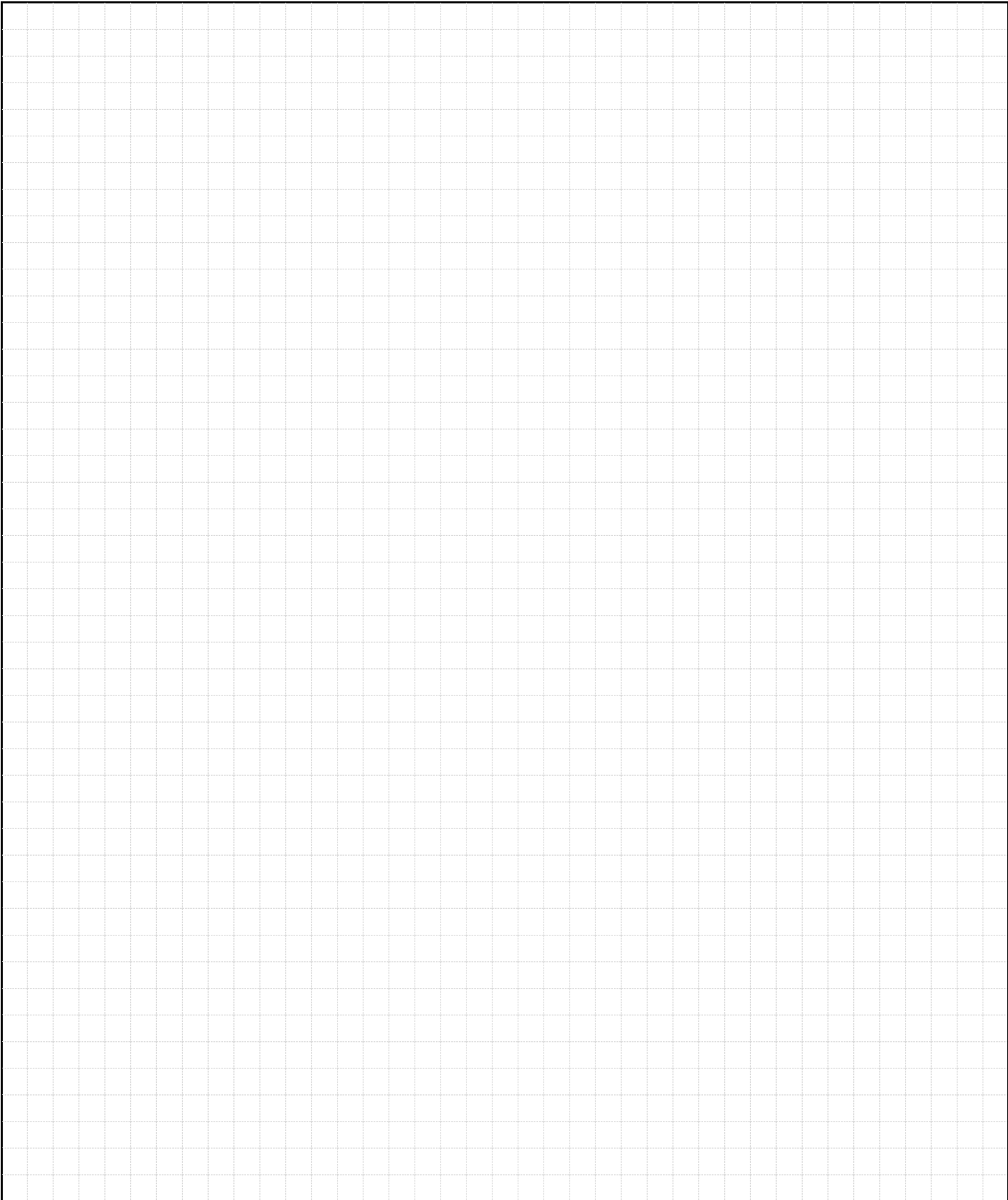


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**Schedule 2: Site Plan Diagram**





## Agent Authorization Form

Permit #: PR

### A. Project location:

Street address:

### B. Authorized agent information:

Last name:

First name:

Corporation/partnership:

Street address:

Postal code:

Province:

Phone number:

Cell number:

E-mail:

### C. Parties authorized to receive inspection reports:

| Company/Contractor | Contact email | Trade specific reports   | All reports              |
|--------------------|---------------|--------------------------|--------------------------|
|                    |               | <input type="checkbox"/> | <input type="checkbox"/> |
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### D. Declaration of Owner:

I, \_\_\_\_\_, being the registered owner of the above noted property hereby authorize the party stated in Section B of this form to make application for permit on my behalf to Building Services of the Township of South Frontenac in accordance with the applicable requirements of the Ontario Building Code for the purpose of the identified project.

All parties identified in Section C are hereby authorized to receive inspection reports as outlined above.

I, as the registered owner of the above noted property, wish to be copied on all communication throughout the application and review process.

I, as the registered owner of the above noted property, wish to receive a copy of all inspection reports.

Date:

Signature:

**Note:** It is the responsibility of the owner/authorized agent to provide the contact information in Section C and to update this information if there are any changes. If this information is not provided, any assigned inspection reports will only be sent to the applicant for the above noted project.