

**THE CORPORATION OF THE TOWNSHIP  
OF SOUTH FRONTENAC  
BY-LAW 2000-01, As Amended**

A by-law to regulate the use of and traffic, parking and stopping on highways and bridges under the jurisdiction of the council of the Corporation of the Township of South of Frontenac, pursuant to the Municipal Act, R.S.O. 1990, Chapter M.45, as amended.

**DEFINITIONS**

**1.--(a) For the purpose of this by-law,**

"abandoned vehicle" means any vehicle apparently abandoned on a highway or parking meter zone, or which is inoperable or which, if a motor vehicle, does not carry proper registration plates;

"boulevard" means that part of the highway which lies between the shoulder or curb and the property line and excepting therefrom any municipal sidewalk;

"Township" means the Corporation of the Township of South Frontenac;

"Superintendent" means the Township Superintendent or his representative;

"farm tractor" means a self-propelled vehicle designed and used primarily as a farm implement for drawing ploughs, mowing-machines and other implements of husbandry and not designed or used for carrying a load;

"highway" includes a common or public highway, street, road, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, designed and intended for, or used by the general public for the passage of vehicles, including all of the road allowance and the surface, roadway, median strip, shoulder, grassed area, boulevard, ditch, berm, gutter and any other structure located thereon by or with the Township's approval, and designated or assumed by the Corporation of the Township of South Frontenac, or regularly maintained by the municipality;

"inoperable vehicle" means a vehicle lacking parts or equipment of such a nature or to such an extent that it cannot be moved under its own power;

"intersection" means the area embraced within the prolongation or connection of the lateral curb lines or, if none, then of the lateral boundary lines of two or more highways that join one another at an angle, whether or not one highway crosses the other;

"median strip" means the portion of a highway so constructed so as to separate traffic travelling in one direction from traffic travelling in the opposite direction by a physical barrier, unpaved strip of ground, or by markings on the surface of the pavement;

"motor assisted bicycle" means a bicycle,

- (1) that is fitted with pedals that are operable at all times to propel the bicycle,
- (2) that weighs not more than 55 kilograms (121 pounds)
- (3) that has no hand or foot operated clutch or gearbox driven by the motor and transferring power to the driven wheel,
- (4) that has an attached motor driven by electricity or having a piston displacement of not more than 50 cubic centimetres (7.68 cubic inches), and

**THE CORPORATION OF THE TOWNSHIP  
OF SOUTH FRONTENAC**

- (5) that does not have sufficient power to enable the bicycle to attain a speed greater than 50 kilometres (1.24 miles) from a standing start;

"motorcycle" means a self-propelled vehicle having a seat or saddle for the use of the driver and designed to travel on not more than three wheels in contact with the ground, and includes a motor scooter, but does not include a motor assisted bicycle;

"motor vehicle" includes an automobile, motorcycle, motor assisted bicycle and any other vehicle propelled or driven otherwise than by muscular power; but does not include the cars of electric or steam railways, or other motor vehicles running only upon rails or a motorized snow vehicle, a motor assisted bicycle, traction engine, farm tractor, self-propelled implement of husbandry or road-building machine;

"official sign" means a sign approved by the Ministry of Transportation or Township;

"park" or "parking" when prohibited, means the standing of a vehicle, whether occupied or not, except when standing temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers;

"pedestrian" includes a person afoot and an invalid or child in a wheelchair or carriage;

"pedestrian crossover" means any portion of a roadway, designed by by-law of a municipality at an intersection or elsewhere, distinctly indicated for pedestrian crossing by signs on the highway and lines or other markings on the surface of the roadway as prescribed by the regulations under The Highway Traffic Act;

"person" means and includes any person, firm or corporation;

"police officer" means a member of Ontario Provincial Police Force; and "by-law officer" means a Township appointed by-law officer;

"road building machine" means a self-propelled vehicle of a design commonly used in the construction or maintenance of highways, including but not limited to,

- (1) asphalt spreaders, concrete paving or finishing machines, motor graders, rollers, tractor-dozers and motor scrapers,
- (2) tracked and wheeled tractors of all kinds while equipped with mowers, post-hole diggers, compactors, weed spraying equipment, snow blowers and snow ploughs, front-end loaders, back-hoes or rock drills, and
- (3) power shovels on tracks and drag lines on tracks, but not including a commercial motor vehicle;

"Roads Authority" means the Township Council, or the Township Superintendent;

"roadway" means that part of the highway that is improved, designed or ordinarily used for vehicular traffic, but does not include the shoulder, and, where a highway includes two or more separate roadways, the term "roadway" refers to any one roadway separately and not to all the roadway collectively;

"self-propelled implement of husbandry" means a self-propelled vehicle manufactured, designed, redesigned, converted or reconstructed for a specific use in farming;

## **THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC**

"shoulder" means that portion of the highway which is unpaved and immediately adjacent to the roadway and which is not improved, designed or ordinarily used for vehicular traffic;

"stand" or "standing", when prohibited, means the halting of a vehicle, whether occupied or not, except for the purpose of and while actually engaged in receiving or discharging passengers;

"stop" or "stopping", when prohibited, means the halting of a vehicle, even momentarily, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of a constable or other police officer or of a traffic control sign or signal;

"through highway" means a highway or part of a highway designated as such by the by-law, and every such highway shall be marked by a stop sign or yield right-of-way sign in compliance with the regulations of the Ministry of Transportation;

"traffic control signal" means any device, manually, electrically, or mechanically operated for the regulation or control of traffic;

"U-turn" means the turning of a vehicle within a highway so as to proceed in the opposite direction;

"vehicle" includes a motor vehicle, motor assisted bicycle, trailer, traction engine, farm tractor, road-building machine and any vehicle drawn, propelled or driven by any kind of power, including muscular power, but does not include a motorized snow vehicle, the cars of electric or steam railways running only upon rails;

"wheelchair" means a chair mounted on wheels driven by muscular or any other kind of power and used for the carriage of a person who has a physical defect or disability;

- (b) Where any expression of time occurs or where any hour or other period of time is stated, the time referred to shall be standard time except in periods when daylight saving time is in effect, in which periods, it shall be daylight saving time.

## **THROUGH HIGHWAYS**

### **2.--(a) Designations**

The highways or parts of highways under the jurisdiction of the Corporation of the Township of South Frontenac as set out in Column 1 of Schedule C appended hereto, between the limits set out in Column 2 of the said Schedule are designated as through highways.

- (b) The designation in subsection (a) of this section shall not include any intersection thereon where traffic control signals are installed.
- (c) The intersections set out in Column 1 of Schedule C-1 appended hereto are designated as intersections where yield right-of-way signs shall be erected at the locations shown in Column 2.
- (d) The intersections set out in Column 1 of Schedule C-2 appended hereto are designated as intersections where stop signs shall be erected at the locations shown in Column 2.

## **GENERAL REGULATIONS OF TRAFFIC**

### **3.--(a) Obedience to Traffic Regulations**

The police and the Township by-law enforcement officers shall enforce the provisions of this by-law.

#### **(b) Miscellaneous Driving Rules**

- (i) Where U-turns are not prohibited, such a turn shall be made only where it can be made in safety and without interfering with other traffic.
- (ii) No person shall drive a motor vehicle upon a sidewalk or footpath of a highway except for the purpose of directly crossing a sidewalk or footpath.
- (iii) No person shall drive a motor vehicle over a raised curb or sidewalk except at a place where there is an entrance, unless it is a service vehicle engaged in the supplying or maintenance of utilities, such as telephone, gas or hydro.
- (iv) Where a highway has been designated for the use of one-way traffic only and official signs have been erected accordingly, vehicles shall be driven only in the direction so designated.

#### **(c) General Stopping and Parking Regulations**

- (i) Any person who parks or stops any vehicle on any highway or portion thereof shall do so:
  - (1) on the right side of the highway having reference to the direction in which the vehicle has been travelling; and
  - (2) so that the left side of the vehicle is parallel to the edge of the roadway and off the travelled portion of the said roadway; and
  - (3) where there is a raised curb, with the front and right rear wheels or runners of the vehicle parallel to the roadway and at a distance not more than 0.15 metres (6 inches) out from such curb.
- (ii) The provisions of Section 3(c)(i) do not apply where angle parking is permitted under Section 3(c)(iii) hereof or to stopping or parking a vehicle on the left-hand side of the roadway or a highway designated for one-way traffic.
- (iii) Where angle parking is permitted on a highway, no person shall stop or park any vehicle except at an angle of 40 to 50 degrees from the curb or boundary of the roadway with the front end of the vehicle at such curb or boundary.
- (iv) Where angle parking spaces are designated by lines painted on the roadway, no person shall stop or park any vehicle except within an area designated as a parking space.
- (v) Where a highway is designated for one-way traffic and parking is permitted on the left-hand side of the roadway, any person who parks or stops any vehicle on such a highway or portion thereof shall do so:

- (1) on the left side of the highway having reference to the direction in which the vehicle has been travelling; and
    - (2) so that the right side of the vehicle is parallel to the edge of the roadway and off the travelled portion of the said roadway; and
    - (3) where there is a raised curb on the left-hand side of the roadway, with the left front and left rear wheels of the vehicle parallel to and not more than 0.15 metres (6 inches) out from such curb.
  - (vi) No person shall park, stand or stop a vehicle on the roadway at any time.
  - (vii) Where properly worded signs have been erected and are on display, no person shall park a vehicle on the highway or the parts thereof set out in Schedules B or B-1 appended hereto.
- (d) No person shall stop or park a vehicle on a highway,
- (i) so as to obstruct a sidewalk, an intersection or an entranceway;
  - (ii) within 9 metres (30 feet) of a designated pedestrian crossover;
  - (iii) alongside or across the highway from any excavation or obstruction in the roadway so as to impede the free flow of traffic;
  - (iv) on the roadway alongside of any stopped or parked vehicle;
  - (v) upon any bridge or within any tunnel or underpass;
  - (vi) on any median strip or adjacent to either side or ends of such median strip;
  - (vii) on any centre boulevard or centre strip separating two roadways or adjacent to either side or ends of such middle boulevard or centre strip.
  - (viii) upon a boulevard where grass is grown or upon any part of the highway which is not intended for the use of vehicles.
- (e) No person shall park a vehicle on a highway in any of the following places:
- (i) in front of or within 2 metres (6.5 feet) of an entranceway or so as to obstruct vehicles using the entranceway;
  - (ii) within 3 metres (10 feet) of a point on the edge of the roadway and nearest a fire hydrant;
  - (iii) within 9 metres (30 feet) of an intersecting roadway;
  - (iv) within 15 metres (50 feet) of the nearest rail of a level railway crossing;
  - (v) for a longer period of time than three hours between the hours of 12:00 o'clock midnight and 7:00 o'clock a.m.;
  - (vi) in front of an entrance to or exit from any building or enclosed space in which persons may be expected to congregate in large numbers;
  - (vii) alongside the tracks of any railway;
  - (viii) in a position or place that prevents or is likely to prevent the removal of any vehicle already parked on the highway;

- (ix) in front of the entrance to any place where goods or merchandise are regularly delivered or removed;
  - (x) within 30 metres (100 feet) of an intersection controlled by traffic signals; and
  - (xi) within 25 metres (82 feet) of any point designated as a bus or coach stop.
- (f) No person shall park a vehicle on any highway where the Township has erected and maintains a sign or signs indicating a prohibited parking area,
  - (i) within 15 metres (50 feet) of an intersection;
  - (ii) within 25 metres (82 feet) of any point designated as a bus or coach stop;
  - (iii) within 7.5 metres (25 feet) of any fire hall on the side of the highway on which the fire hall is located or within 30 metres (100 feet) of such fire hall on the opposite side of the roadway;
  - (iv) within a turning basin;
  - (v) in the case of a School under the Education Act, on both sides of the highway contiguous to the limits of the land used for school purposes while the school is open for educational purposes; and
  - (vi) during the period designated for snow removal or street sweeping.
  - (vii) within 20 metres (66 feet) of a dry fire hydrant and water delivery system.
- (g) No vehicle shall be parked on a highway in such a manner as to interfere with the free unobstructed and normal use of the whole or any part of the said highway or with the clearing of snow therefrom or the cutting of grass or weeds thereon.
- (h) No abandoned vehicle shall be parked on any highway at any time.
- (i) Any vehicle parked in contravention of the provisions of this section may be moved or towed to a licensed wrecking yard or dump at the owner's risk, expense and cost.

## **THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC**

### **SPEED LIMITS**

- 4.** When any highway or portion of highway set out in Schedule A, appended hereto, is marked in compliance with the regulations under The Highway Traffic Act the maximum rate of speed thereon shall be the rate of speed prescribed in the Schedules.

### **USE AND CARE OF TOWNSHIP HIGHWAYS**

#### **5.--(a) General Prohibitions**

No person shall, unless otherwise authorized by the Roads Authority,

- (i) throw or deposit water, snow or ice on the surface of a highway;
- (ii) obstruct or construct a drain, ditch, gutter or water course along or upon a highway;
- (iii) drive any vehicle or equipment on the boulevard in such manner as to physically damage the surface thereof, except for service trucks of a utility company having authority to use the highway, and in the course of responding to an emergency call.
- (iv) move or cause to be moved any vehicle equipped with metal or rubber cleats, including those with rubber inserts or pads, flanges or tracks on its wheels or rollers, on or along the roadway, except by means of a float or trailer. Such a vehicle may be moved directly across the roadway if a preventative mat has first been laid on the surface of the roadway. This paragraph shall not apply when the vehicle is operating with the express permission of the Township Superintendent;
- (v) remove or move a barricade, sign or light placed around any excavation in a highway or for a highway detour;
- (vi) move or cause any building or structure to be moved into, along, or across a highway without having first obtained written permission from the Township Superintendent; or
- (vii) cause any material, materials or object or objects of any nature or sort whatsoever to be placed or deposited by any means or in any way upon a highway.

In all cases, the cost of repairing any such damage shall be charged to the owner or driver of the said vehicle or equipment.

**THE CORPORATION OF THE TOWNSHIP  
OF SOUTH FRONTENAC**

**(b) Boulevards**

- (i) The owner or occupier of land fronting or abutting on a road in registered urban areas may improve the boulevard in front of his/her land by sodding or seeding it with lawn type grass at his/her own expense provided that it is kept in good and safe condition free from weeds and properly cut using cutting machines designed for lawn usage. On non-registered plans or rural lands, the owner or occupier may also improve the area adjacent to the residential portion of his/her land; however, if the cutting is extended to other areas of the road right-of-way using large machinery such as a sickle or flail mower, rotary mowers, etc. permission must be obtained from the Township Superintendent.
- (ii) No person other than the Township shall erect a fence, construct a wall, or plant a hedge or trees in, over or upon a highway.



**THE CORPORATION OF THE TOWNSHIP  
OF SOUTH FRONTENAC**

(c) **Road Cleaning and Repair**

- (i) The cleaning and repair of all highways shall be performed under the direction of the Township Superintendent.
- (ii) No person hauling earth, sand, stone or other substances on a highway shall so load his vehicle or drive the same as to permit or cause the contents thereof to fall, spill or be deposited on a highway.
- (iii) No person in charge of a vehicle shall bring the vehicle or permit it to be brought upon a highway unless there has been removed from the wheels thereof as completely as it is reasonably practicable, all mud, clay, lime, oil, sand, stone and similar material, or any fertilizer or manure which is likely, if not removed, to cause an obstruction or dangerous condition or nuisance on the highway or cause injury to the surface of the highway.
- (iv) The Superintendent may cause to be removed any such mud, clay, lime, oil, sand, stone and similar material, materials or object or objects, placed or deposited on the highway, contrary to the provisions of subsection 5(a)(vii), 6(c)(ii) and 6(c)(iii).

**LOCATION OF BUILDINGS, STRUCTURES AND TREES ON LANDS  
ADJACENT TO TOWNSHIP HIGHWAYS**

- 6.--(a)** No person shall erect any building or structure within 30 metres (100 feet) of the centreline of any Township highway without first obtaining a permit from the Superintendent.
- (b) No person shall erect any building or structure, any part of which is located closer to the nearest limit of any Township highway than 17.4 metres (57 feet) where the road is 26 metres (86 feet) wide, 20.4 metres (66 feet) where the highway is 20 metres (66 feet) wide, and in no case closer to the centreline of the existing highway than 30.5 metres (100 feet); **SAVE THAT,**
- (i) if the building or structure is to be erected within 15 metres (50 feet) of an existing building and such existing building is 3 metres (10 feet) or more closer to the nearest limit of a Township highway than the distance above prescribed, then such building or structure may be erected 3 metres (10 feet) closer to the nearest Township highway than the distance above prescribed; and
  - (ii) one addition may be made to an existing building provided that:
    - (1) such addition does not increase the floor area of the building as it existed at the date of passing of this by-law by more than 25%;
    - (2) is not erected closer to the nearest Township highway than such existing building; and
    - (3) in the event that the owner wishes to increase his building by more than 25%, a separation distance from the Township right-of-way of 30 metres (100 feet) from the centre line must be met.

- (c) No person shall plant any tree or shrubs within a Township highway.
- (d) Any person who erects any building or structure within 30 metres (100 feet) from the centreline of any Township highway without first obtaining a permit from the Superintendent shall remove the building or structure to the proper location within 45 days after written notification to do so by the Superintendent.

### **ENTRANCES TO TOWNSHIP HIGHWAYS**

- 7.--(a)** No person, including a municipality or a local board thereof, shall construct or use an entrance as a means of access to a Township highway (including the tiling and covering or filling of a roadside ditch for the purpose of improving lawn frontage) except in accordance with the conditions of a permit issued therefor by the Superintendent. Unless the entrance is designated as commercial, or the permit allows for a wider entrance, the permit only permits:
- (i) a 5 metre (16 foot) top of roadway,
  - (ii) 9 metres (30 feet) of culvert pipe,
  - (iii) side slopes no steeper than ratio of 2 (horizontal) to 1 (vertical),
  - (iv) depth of pipe measured from the top of the driveway, to the bottom of the pipe, no greater than 1 metre (3.2 feet).

No person shall alter any of these dimensions without the approval of the Superintendent and without adding such additional length of pipe as may be prescribed by the Superintendent.

- (b) The Superintendent may allow the owner of an adjacent property to construct his own entrance to a Township highway in accordance with such construction standards as the Superintendent may deem appropriate provided that the owner shall deposit first with the Township the total estimated cost of the entrance. If upon inspection by the Superintendent the entrance has been constructed in accordance with the standards and conditions imposed by the Superintendent, the deposit, less a \$75.00 inspection charge and a \$25.00 administration fee shall be returned in full to the owner.
- (c) The fee for the permit shall be payable upon the issuance of the permit before any work is commenced.
- (d) Restrictions and specifications relating to the issuance of an entrance permit are set out and specified in the Township Policy and Procedures for Entrancesways and the Township Policy on Spacing of Entrances on Township Roads.
- (e) Any entrance established contrary to the provisions of this by-law may be removed by the Township and the cost of such removal shall be paid by the owner forthwith upon demand.
- (f) The Township shall maintain and replace as becomes necessary any culvert installed under the provisions of a permit and shall maintain the surface of the entrance from the edge of the travelled portion of the highway to the outer edge of the shoulder.
- (g) **Temporary Entrances**

No person shall construct or permit to be constructed a temporary entrance to a Township highway except in accordance with the conditions prescribed by the Township Superintendent. A fee will be charged in an amount as specified in the

Township Policies and Procedures for Entranceways for the issuance of each temporary permit. The fee shall be paid by certified cheque made payable to the Corporation of the Township of South Frontenac and shall be refundable when the temporary entrance is removed and the ground restored to its former condition. The current fee is \$800.00.

- (h) No person shall drive a motor vehicle off a Township highway unless the motor vehicle proceeds onto another public highway or onto a lawful entrance. Neither shall a person drive a motor vehicle onto a Township highway unless the motor vehicle proceeds from another public highway or from a lawful entrance.
- (i) Where the Township has erected and maintains a sign or signs indicating an entrance onto or an exit from a Township highway, no person shall drive a motor vehicle contrary to the said sign or signs.

### **SIGNBOARDS**

**8.--(a)** The erection of signs and signboards and the posting and painting of signs or notices and the exposing of any advertising device upon the highway or within a quarter of a mile (or 0.40 kilometres) thereof, is hereby prohibited unless and until a permit for the same shall have been obtained from the Roads Authority.

- (b) Restrictions and specifications relating to the issuance of a Sign Permit are set out and specified in the Township Guideline for Signboards, Schedule "G" attached hereto.

(c) **Free Temporary Signs, Notices or Advertising Devices**

Free temporary signs may be erected without permission or fee under the following conditions:

- (i) Free temporary signs include:
  - (1) Agricultural Society signs, Plowmen's Association signs, Plowing Match, Exhibition and Fall Fair signs placed by recognized organizations of a similar nature to advertise a particular event; Certain approved signs may be placed by the Township to direct persons to a plowing match, etc. all signs placed by the Roads Authority are official signs for the purpose of these directions;
  - (2) The signs of recognized service clubs and religious and charitable organizations and of other recognized public organizations placed to advertise a particular event;
  - (3) Real estate signs, under 1.2 metres (4 feet) by 0.60 metres (2 feet) advertising a property for lease, rent, sale or development;
  - (4) Private auction sale signs; and

- (6) Seasonal signs advertising the owner's own grown or personally manufactured product.
- (ii) An person posting or affixing any poster or notice upon any building, tree, sign, post or any property of the Township on the highway shall remove posters within 7 days after the event has taken place.
- (iii) Any free temporary sign must not:
  - (1) Exceed 2 metres ( 6.56 feet) by 1.2 metres (4 feet) in size;
  - (2) Be affixed to another sign or to a guide rail or other highway facility or structure;
  - (3) Be placed adjacent to a controlled-access highway excepting certain real estate signs or other signs as specifically permitted by these instructions;
  - (4) Be illuminated by other than floodlighting or spotlighting (luminous, temporary signs are prohibited);
  - (5) Be placed within 30 metres (100 feet) of the centre line of a highway excepting where these instructions specifically state that this may be done; or
  - (6) Be placed where it may interfere with an official sign, traffic signal or safety devices.
- (iv) A maximum of two free temporary signs are permitted upon any one property at any one time.
- (v) Signs must be affixed to the site to avoid being moved.
- (vi) A free temporary sign may be displayed no longer than 6 months.
- (e) **Free Signs**

Any sign not more than 0.61 metres (2 feet) by 0.30 metres (1 foot) in size displaying either the name and occupation of the owner of the premises on which the sign is located or the name of the premises may be erected without permission or fee.
- (g) **Fees**

The fees for all permits and rentals for any calendar year shall be set by the Township by resolution at their and shall be in effect until otherwise changed by the Township.
- (g) Where a portable sign or unauthorized sign is displayed contrary to the provisions of this By-law or on Township Road Allowance, the Superintendent may direct,
  - (i) the owner of the portable or unauthorized sign, if the Superintendent is able to ascertain who and where the owner is, to remove the sign;
  - (ii) the person on whose behalf the portable or unauthorized sign is displayed if clause (i) does not apply but the Superintendent is able to ascertain who and where that person is, to remove the sign; or
  - (iii) the owner of the land on which the portable or unauthorized sign is displayed if clause (i) and (ii) do not apply, to remove the sign.

- (h) Where a sign in respect of which a direction is given under subsection 8(f) is not removed within five days after the direction is given, the Superintendent may in writing authorize any person to enter upon the land involved and to do whatever is necessary to remove the sign.

### **EXCAVATIONS ON A TOWNSHIP HIGHWAY**

9. Excavation in a Township highway is prohibited without a permit first being issued by the Township Superintendent. Permission to excavate a Township highway shall take the form prescribed in Schedule "D" annexed hereto and is granted subject to the conditions for acceptance therein. No person having been issued a permit by the Township Superintendent hereunder shall fail to comply with the terms and conditions prescribed by the said permit.

### **MOVEMENT OF HEAVY AND WIDE LOADS**

10. The Township Superintendent may issue a permit for moving of heavy vehicles, loads, objects or structures over a township highway in excess of the dimensional limits or weight limits set out in The Highway Traffic Act. Permission to move a heavy and/or wide load shall take the form prescribed in Schedule "E" annexed hereto and is granted subject to the restrictions contained therein.

### **FENCES**

- 11.--(a) Following the acquisition of land for highway widening and suitable financial arrangements for the same, the Township may construct a proper fence compatible to that particular area and upon completion of that construction the said fence shall vest in and become the property of the landowner abutting the said highway.
- (b) Following completion of the said fence, it shall be the responsibility of the owner of the said fence to keep, maintain, repair or replace the said fence as may be required from time to time.

### **FISHING FROM A TOWNSHIP BRIDGE**

12. No person shall fish from or loiter on any bridge.

### **PENALTIES**

- 13.--(a) Any person who contravenes the provisions of Section 3(b), 3(c), 3(d), 3(e) or 3(f) of this by-law is guilty of an offense and upon conviction is liable to a fine not to exceed \$25.00.
- (b) Any person who contravenes the provision of Section 3(g) of this by-law is guilty of any offense and upon conviction is liable to a fine not to exceed \$70.00.
- (c) Any person who contravenes any of the provisions of Section 3(h), is guilty of an offense and upon conviction is liable to a fine not to exceed \$100.00.
- (d) Any person who contravenes the speed limits prescribed by Section 4 is guilty of an offense and upon conviction is liable where the rate of speed at which the motor vehicle is driven,
- (i) is less than 20 kilometres per hour over the maximum speed limit, to a fine of \$1.25 for each kilometre per hour that the motor vehicle was driven over the maximum speed limit;

- (ii) is 20 kilometres per hour or more but less than 40 kilometres per hour over the maximum speed limit, to a fine of \$1.75 for each kilometre per hour that the motor vehicle was driven over the maximum speed limit;
- (iii) is 40 kilometres per hour or more but less than 60 kilometres per hour over the maximum speed limit, to a fine of \$2.50 for each kilometre per hour that the motor vehicle was driven over the maximum speed limit; and
- (iv) is 60 kilometres per hour or more over the maximum speed limit, to a fine of \$3.25 for each kilometre per hour that the motor vehicle was driven over the maximum speed limit.
- (e) Any person who contravenes the provisions of Section 3(h) is guilty of an offense and upon conviction is liable to a fine not to exceed \$100.00.
- (f) Any person who contravenes any of the provisions of Sections 5, 8, 9 or 13 is guilty of an offense and upon conviction is liable to a fine of \$56.00.
- (g) Any person who contravenes any of the provisions of Section 6(a), 6(b) and 6(c) is guilty of an offense and upon conviction is liable to a fine not to exceed \$1,000.00.
- (h) Any person who contravenes any of the provisions of Section 6(d) is guilty of an offense and upon conviction is liable to a fine not to exceed \$1,000.00.
- (i) Any person who contravenes any of the provisions of Section 7 is guilty of an offense and upon conviction is liable to a fine not to exceed \$500.00.
- (j) For offenses of a continuing nature, the fine hereinbefore provided may be charged for every day or part thereof upon which such offense continues.
- (k) The driver of a motor vehicle, not being the owner, is liable to any penalty provided under this by-law, and the owner of a motor vehicle is also liable to such a penalty unless, at the time the offense was committed, the motor vehicle was in the possession of a person other than the owner without the owner's consent.
- (l) Any person who contravenes any of the other provisions of the by-law shall, in addition to any other penalty provided for in this by-law, be guilty of an offense and upon summary conviction is liable to a penalty in the discretion of the convicting Provincial Judge or Justice of the Peace.
- (m) Upon a conviction being entered for any offense entered may, in addition to any other remedy and to any penalty imposed in this by-law, make an Order prohibiting the continuation or repetition of the offense by the person convicted.
- (n) Upon a conviction being entered for any offenses entered, the Court may upon request by the Township, in addition to any other remedy and to any penalty imposed in this by-law, make an Order prohibiting the continuation or repetition of the offense by the person convicted.
- (o) Any vehicle parked in contravention of the provision of Sections 3(e) or 3(f) of this by-law may be moved or towed to a licensed wrecking yard at the owner's risk, expense and cost.

**Dated at Sunbury this \_\_\_\_\_ day of \_\_\_\_\_, 2000.**

**Read a first and second time this \_\_\_\_\_ day of \_\_\_\_\_, 2000.**

**Read a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_  
2000.**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Clerk-Administrator**

**SCHEDULE A - SPEED LIMITS**

**Schedule A-1**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 5	500 metres (1640 feet) west of intersection with Township Road 19 in Sydenham	Westerly 600 metres (1968 feet).

**Schedule A-2**

**Maximum rate of speed 50 kilometres (30 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 5	500 metres (1640 feet) west of the intersection with Township road 19 in Sydenham	150 metres (492 feet) west of the Sydenham High School west property line

**Schedule A-3**

**Maximum rate of speed 40 kilometres (25 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 5	150 metres (492 feet) west of Sydenham High School property	150 metres (492 feet) east of the Sydenham High School property

**Schedule A-4**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 5	150 metres (492 feet) east of the Sydenham High School property	Easterly to the intersection with Township Road 9

**Schedule A-5**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 5	400 metres (1312 feet) east of Highway 38	Easterly 425 metres (1394 feet) to Lambert Side Road



**Schedule A-6**

**Maximum rate of speed 50 kilometres (30 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 5	East limits of Highway 38	Easterly 400 metres (1312 feet)

**Schedule A-7**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 7	West limit of Highway 38	Westerly to the Township Road between Lots 12 & 13, Con. 10, Portland Twp., a distance of 2.011 kilometres (1.25 miles)

**Schedule A-8**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 10	335 metres (1099 feet) north of the intersection with Opinicon Road	Southerly to 230 metres (755 feet) south of the intersection with Opinicon Road

**Schedule A-9**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 10	150 metres (492 feet) south of the south entrance to Perth Road Village (old Perth Road)	150 metres (492 feet) north of the Leland Road

**Schedule A-10**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 10	200 metres (656 feet) north of intersection with Victoria Street	Northerly 300 metres (984 feet)

**Schedule A-11**

**Maximum rate of speed 50 kilometres (30 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 10	100 metres (328 feet) north of Township Road 12	Northerly to 200 metres (656 feet) north of Victoria Street

**Schedule A-12**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 10	100 metres (328 feet) south of Township Road 12	Northerly to 100 metres (328 feet) north of Township Road 12

**Schedule A-13**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 11	Intersection with the Washburn Road	Northerly to the north intersection with Township Road 12, a distance of 1.4 km (4593 feet)

**Schedule A-14**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 11	1.6 km (1 mile) south of the intersection with Mill Street in Battersea	Northerly a distance of 930 metres (3051 feet)

**Schedule A-15**

**Maximum rate of speed 50 kilometres (30 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 11	670 metres (2198 feet) south of the intersection with Mill Street in Battersea	Northerly a distance of 1.16 km (3806 feet)

**Schedule A-16**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 11	490 metres (1608 feet) north of intersection with Mill Street in Battersea	Northerly 950 metres (3117 feet)

**Schedule A-17**

**Maximum rate of speed 50 kilometres (30 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 11	6.04 (3.75 miles) north of the intersection with Mill Street in Battersea	Northerly to the East Township Limits

**Schedule A-18**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 12 (Moreland-Dixon Road)	Intersection with Township Road 11 in Sunbury	Westerly a distance of 450 metres (1312 feet)

**Schedule A-19**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 12 (Brewers Mills Road)	Intersection with Township Road 11 in Sunbury	Easterly a distance of 730 metres (2395 feet)

**Schedule A-20**

**Maximum rate of speed 50 kilometres (30 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 18	West limits of highway 38	Southwesterly 643 metres (2110 feet)

**Schedule A-21**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 19	South side of Township Road 5	Southerly 640 metres (2100 feet) to south limits of Campbell Side Road

**Schedule A-22**

**Maximum rate of speed 40 kilometres (25 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 19	South limit of Portland Street	Township Road 5

**Schedule A-23**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<b><u>HIGHWAY</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
Township Road 19	East limit of Highway 38	George Street, Sydenham

**Schedule A-24**

**Maximum rate of speed 50 kilometres (30 miles) per hour.**

<u>HIGHWAY</u>	<u>FROM</u>	<u>TO</u>
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Township Road #38    0.5 Km south of Road #5    0.5 Km north of Road 5

**Schedule A-25**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<u>HIGHWAY</u>	<u>FROM</u>	<u>TO</u>
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Township Road #38    0.5 Km north of Road 5    Northerly 0.6 Km

## **Schedule A-26**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<u>HIGHWAY</u>	<u>FROM</u>	<u>TO</u>
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Township Road #38 .035 Km South of  
Holleford Rd. Northerly .37 Km

## **Schedule A-27**

**Maximum rate of speed 60 kilometres (35 miles) per hour.**

<u>HIGHWAY</u>	<u>FROM</u>	<u>TO</u>
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Township Road #38 .063 Km South of  
Bellrock Road Northerly .27 Km

For any municipal highway not hereinbefore mentioned, the maximum rate of speed shall be as defined in in Sections 128 and 129 of the Highway Traffic Act, R.S. O. 1990, Chapter H. 8, as amended or as set out in a separate by-law as permitted under Sections 128 (2) and(3) of the said Act.

**THE CORPORATION OF THE TOWNSHIP  
OF SOUTH FRONTENAC  
SCHEDULE B - PROHIBITING PARKING**

<b><u>Highway</u></b>	<b><u>From</u> <u>To</u></b>	<b><u>Side or Sides</u></b>	<b><u>Maximum Period Allowed</u></b>
Township Road 5	West limits of Township Road 9 west 150 metres	Both Sides	Anytime
Township Road 5	East limits of Wheatley St. to west limits of Township Road 19	Both Sides	Anytime
Township Road 5	West limits of Township Road 19 west 30 metres	Both Sides	Anytime
Township Road 9	South limits of Township Road 5 south 152 metres	Both Sides	Anytime
Township Road 9	South limits of Railton Road south 152 metres	East Side	Anytime
Township Road 9	South limits of Railton Road south 15 metres	West Side	Anytime
Township Road 9	North limits of Railton Road north 30 metres	West Side	Anytime
Township Road 10	Boat ramp, Buck Lake, Lot 1, con. 12 Bedford District south 45 metres	East Side	Anytime
Township Road 10	Boat ramp, Devil Lake, Lot 7, Con. 13 Bedford District south 20 metres	Both Sides	Anytime
Township Road 10	North limits of bridge over Loughborough Lake, Lot 19, Con. 5, Lough- borough Dist. north 150 metres	East Side between the pavement & east right-of- way limits	Anytime
Township Road 10	South limits bridge over Loughborough Lake, Lot 19, Con. 5, Stor- rington Dist. south 70 metres	West Side between the pavement & west right-of- way limits	Anytime

Township Road 11	North limits of Township Road 12 north 22 metres	West Side	Anytime
Township Road 19	South limits of Township Road 5 south 243 metres	East Side	Anytime
Township Road 19	30 metres north of north limits of Township Road 5 to 100 metres north of north limits of Cross St.	West Side	2 hour limit 0800 hrs. to 1800 hrs.
Township Road 19	100 metres north of north limits of Cross St. to south limits of George Street	West Side	1 hour limit 0800 hrs. to 1800 hrs.
Township Road 19	Mill St. west to 22 metres west of west limits of Wheatley St.	South Side	1 hour limit 0800 hrs. to 1800 hrs.
Township Road 19	North limits of Township Road 5 north 30 metres	Both Sides	Anytime
Township Road 19	South limits of George St. south to 30 metres north of north limits of Township Road 5	East Side	Anytime
Township Road 19	West limits of Mill St. to east limits of Portland St.	North Side	Anytime
Township Road 19	South limits of Township Road 5 south 60 metres	Both Sides	Anytime
Township Road 19	387 metres east of the Holleford Road easterly a further 120 metres (Desert Lake Beach)	North Side	Anytime
Township Road 38	50 ft. from North Side of Genge Street to 30 ft. South of Water Street	East Side	2 Hour Maximum

**THE CORPORATION OF THE TOWNSHIP  
OF SOUTH FRONTENAC**

**SCHEDULE B-1 - PROHIBITING PARKING**

**From December 1st to March 30th  
12:00 A.M. to 7:00 A.M.**

**Sydenham Village**

FROM Township Road #5, northerly along Mill Street (Township Road #19), to the intersection with George Street, then easterly along George Street (Township Road #19) to the Canadian National Railway tracks.

FROM Township Road #5, southerly on Township Road #19, to the Campbell Road.

FROM Wheatley Street, westerly on Township Road #5, to Church Street.

**Sunbury**

FROM the intersection with Township Road #12, at the northerly edge of Sunbury, along Township Road #11, southerly a distance of 600 metres.

**Inverary**

FROM the intersection with Township Road #12, along Township Road #10, northerly through the village of Inverary to 300 metres north of Victoria Street.

**Battersea**

FROM the road allowance between Lots 6 and 7, in the District of Storrington, along Township Road #11, northerly through the village of Battersea to 50 metres north of the intersection with Sarah Street, a total distance of approximately 2250 metres.

THE CORPORATION OF THE TOWNSHIP  
OF SOUTH FRONTENAC

SCHEDULE "C" - THROUGH HIGHWAYS

<u>COLUMN 1</u>	<u>COLUMN 2</u>	
<u>Through Highway</u>	<u>From</u>	<u>To</u>
Township Road 4 (Yarker Road)	West limits of the Township	West limits of Highway 38
Township Road 5 (Rutledge Road)	East limits of Highway 38	West limits of Township Road 10
Township Road 7 (Bellrock Road)	West limits of the Township	West limits of Highway 38
Township Road 8 (Mast Road)	West limits of Former Bedford Township	East limits of the Township
Township Road 9 (Sydenham Road)	North limits of Township	South limits of Township Road 5
Township Road 10 (Perth Road)	North limits of the City of Kingston	East limits of the Township
Township Road 11 (Battersea Road)	North limits of City of Kingston	East limits of the Township
Township Road 18 (Wilton Road)	West limits of the Township	South limits of Township Road 4
Township Road 19 (Desert Lake Road)	A point approximately 640 metres south of Township Road 5 at the south limits of the Campbell Road, Former Township of Loughborough	South limits of Township Road 5
Township Road 38	South Limit of South Frontenac Township	North Limit of South Frontenac Township
Alton road	West Limit of Portland Road	East Limits of Loughborough Portland Road
Arena Boundary	West limits of Picadilly Road	West Limits
Bank Street	West Limits of Road 38	West Limits of Revell Street
Bear Creek Road	East Limits of Battersea Road	East Limits
Bob’s Lake Road	South Limits of Bradshaw Road	North Limits of Buck Bay Road
Botting Road	East Limits of Bedford Road	East Limits



<u>Through Highway</u>	<u>From</u>	<u>To</u>
Bradford Road	East Limits of Wolfe Swamp Road	East Limits
Bradshaw Road	East Limits of Road 38	North Limits
Brewey Street	East Limits of William West Street	Limits of Mill Street
Buck Bay Road	North Limits of Wesport Road	East Limits
Burnt Hills Road	East Limits of Keelerville Road	East Limits
Burridge Road	North Limits of Westport Road	North Limits
Camdem/Portland Boundary Road	South Limits	North Limits
Canoe Lake Road	South Limits	South Limits of Westport Road
Cedarwoods Drive	East Limits of Road 38	East Limits
Centennial Park Road	West Limits of Road 38	South Limits
Colebrook Road	West Limits of Road 38	East Limits of Camden/Portland Boundary Road
Craig Road	East Limits of Road 38	North Limits
Davidson Road	West Limits of Perth Road	North Limits of Latimer Road
Desert Lake Road	East Limits of Road 38	South Limits of Westport Road
Devil Lake Road	East Limits of Canoe Lake Road	South Limits of Westport Road
Duff Road	North Limits of Round Lake Road	North Limits
First Lake Road	North Limits of Bellrock	South Limits of Snider Road
Freeman Road	West Limits of Bedford Road	East Limits of Loughborough/Portland Boundary Road
Garrrrett Road	North Limits of Westport Road	South Limits of Green Bay Road
Green Bay Road	West Limits of White Lake Road	East Limits of Burridge Road
Harrowsmith Road	East Limits of Road 38	East Limits
<u>Through Highway</u>	<u>From</u>	<u>To</u>

Henderson Road	East Limits of Wilton Road	West Limits of Yarker Road
Hinchinbrooke Road	East Limits of Road 38	South Limits of Desert Lake Road
Hitchcock Road	West Limits of Sunbury Road	West Limits
Holleford Road	East Limits of Road 38	South Limits of Desert Lake Road
Holmes Road	East Limits of Perth Road	South Limits of Moreland Dixon Road
Ida Hill Road	North Limits of Sunbury Road	South Limits of Milburn Road
Lakefield Drive	South Limits of Holmes Road	East Limits
Latimer Road	West Limits of Perth Road	North Limits of Holmes Road
Lee Road	North Limits of Westport Road	North Limits
Leland Road	East Limits of Perth Road	West Limits of North Shore Road
Leveque Road	North Limits of Mill Street	North Limits
Loughborough/ Portland Boundary Road	North Limits of Harrowsmith Road	North Limits
Lower Road Lake Road	North Limits of Round Lake Road	East Limits
Maple Crest Road	East Limits of Lake Field Drive	East Limits
McConnell Road	South Limits of Yarker Road	East Limits of Camden/Portland Boundary Road
Mill Street	North Limits of Rutledge Road	South Limits of William Street
Moreland Dixon Road	East Limits of Perth Road	North Limits of Bellrock Road
Mount Chesney Road	East Limits of Battersea Road	East Limits
Murvale Boundary Road	North Limits	South Limits
North Shore Crescent	East Limits of Perth Road	East Limits of Perth Road

<u>Through Highway</u>	<u>From</u>	<u>To</u>
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North Shore Road	East Limits of North Shore Crescent	East Limits
Norway Road	West Limits of Perth Road	West Limits
Opinicon Road	East Limits of Perth Road	East Limits
Orser Road	West Limits of Sydenham Road	West limits
Petworth Road	West Limits of Road 38	West Limits
Piccadilly Road	West Limits of Road 38	West Limits of Road 38
RailtonRoad	East Limits of Sydenham Road	East limits
Railway Street	North Limits of Sand Road	South Limits of Bank Street
Ritchie Road	West Limits of Perth Road	West Limits
Round Lake Road	North Limits of Moreland Dixon Road	West Limits of Battersea Road
Rutledge Road	West Limits of Perth Road	West Limits
Sand Road	West Limits of Road 38	West Limits
Stagecoach Road	South Limits of Rutledge Road	North Limits of Orser Road
Sumac Road	East Limits of Sydenham	East Limits
Valley View Drive	South Limits of Cedarwoods Drive	South Limits
Van Luven Road	West Limits of Loughborough/Portland Road	East Limits of Holleford Road
Walker Street	West Limits of Road 38	East Limits of Railway Street
Washburn Road	East Limits of Battersea Road	East Limits
Wellington Street	East Limits of Battersea Road	East Limits
Wheatley Street	North Limits of Rutledge Road	South Limits of George Street
William Street	West Limits	North Limits of Rutledge Road
Wilmer Road	North Limits of Rutledge Road	West Limits of Perth Road
<u>Through Highway</u>	<u>From</u>	<u>To</u>
Willton Road	South Limits of Colebrooke	South Limits

	Road	
Yarker Road	West Limits of Road 38	East Limits of Wilton Road
Yarker Road	West Limits of Wilton Road	East Limits of Camden/ Portland Boundary Road

SCHEDULE "C-1"

INTERSECTIONS WHERE YIELD RIGHT-OF-WAY SIGNS SHALL BE  
ERECTED

COLUMN 1

COLUMN 2

Intersection

Sign Facing Traffic

Township Road 19  
and William Street, Village  
of Sydenham

Eastbound on William Street

SCHEDULE D - PERMISSION TO EXCAVATE A TOWNSHIP ROAD

"CONDITIONS FOR ACCEPTANCE"

1. All urban Township of South Frontenac Roads will be backfilled only with stone screenings or stone dust and all rural Township of South Frontenac Roads will be backfilled with an approved granular material. This backfill shall be placed within all road-ways, shoulders and a minimum of two feet (0.6 metres) beyond the edge of all curbs and sidewalks and with a maximum slope of 2:1. All backfill will be thoroughly compacted by mechanical methods to the satisfaction of the Township Superintendent.
2.
  - (a) For all roadway cuts, the pavement shall be cut in a straight line to form a rectangle enclosing the entire disturbed area and then the pavement restored.
  - (b) For roadway cuts parallel to the centreline, the entire width of the cut lane shall be so treated and restored. The entire roadway shall be replaced if the excavation crosses the centreline of the roadway.
  - (c) Asphalt pavement shall be restored with the same thickness or minimum thickness of two inches (5 cm.) of compacted HL3 hot laid asphaltic concrete when placed between the months of May and October OR restored with a cold asphaltic concrete patch placed between the months of November and April and re-excavated and restored as outlined before with the hot asphalt mix in the month of May. Pavement so placed shall overlap the excavation by at least one foot (0.3 metres), and the area of the existing pavement to be covered as well as the face of the asphalt cut shall be thoroughly and uniformly painted with colas or other approved liquid asphaltic materials. All work must be to the satisfaction of the Township Superintendent.
3. If the roadway cannot be backfilled by 4:00 p.m., the roadway must be kept open to two lanes of traffic by methods approved in advance and in writing by the Township Superintendent (i.e. steel plates across a narrow cut, a detour, etc.).

**SCHEDULE D - PERMISSION TO EXCAVATE A TOWNSHIP ROAD**

TO: The Township of South Frontenac  
P. O. Box 100  
Sydenham, Ontario  
K0H 2T0

PHONE: (613) 376-3027

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: (\_\_\_\_) \_\_\_\_\_

In consideration of the Township of South Frontenac authorizing the undersigned to excavate a portion of Township Road \_\_\_\_\_ said excavation is not to exceed \_\_\_\_\_ metres by \_\_\_\_\_ metres the undersigned hereby covenants and agrees as follows:

1. Prior to execution of the within agreement, to pay to the Township of South Frontenac the sum of \$100.00 minimum or the estimated cost to cover the costs of site inspection of the location of the proposed excavation.
2. (a) To deposit with the Township of South Frontenac a certified cheque payable to the Township of South Frontenac in the sum of \$1,000.00 for each crossing perpendicular to the roadway which said cheque is to be retained by the Township of South Frontenac as security for the due performance by the undersigned of the within undertaking.  
  
(b) Where the work is being carried out parallel to the roadway a certified cheque payable to the Township of South Frontenac in the sum of \$2,000.00 for each mile or any part thereof that is affected which said cheque is to be retained by the Township as security for the due performance by the undersigned of the within undertaking. Upon proper restoration, the Township may return all monies except \$1,000.00
3. To permit the Township of South Frontenac to retain the \$1,000.00 hereinbefore referred to for a period of one year and to deduct therefrom any amount required to restore the Township of South Frontenac Road to the satisfaction of the Township Superintendent for the Township of South Frontenac, it being understood that any excess over and above the amount required to restore the Township of South Frontenac Road to this standard is to be returned or be rebated to the undersigned. Conversely, any amount in excess of \$1,000.00 required to repair the road cut will be borne by the Contractor.
4. The commencement time of the said excavation is to be after 9:00 a.m. but prior to 12:00 noon.
5. To backfill all excavations so made prior to 4:30 p.m.
6. To provide at all times one open lane for traffic.
7. To restore the highway in accordance with the specifications hereto attached or as otherwise agreed to by the Township of South Frontenac and prior to restoration to provide adequate warning to oncoming traffic of the highway hazard including, and without limiting the generality of the foregoing, the provision of flaggers where required by the Township of South Frontenac.
8. To file with the Township of South Frontenac prior to undertaking any excavation, proof of liability insurance coverage (property damage and personal injury) in an amount of not less than \$1,000,000.00 and name the Township of

South Frontenac as co-insured for the length of the work period on all applicable liability insurance policies.

- 9. To comply with all federal, provincial or municipal statutes and regulations thereunder and without limiting the generality of the foregoing further covenants and agrees to notify the Township of South Frontenac, Provincial Police, Ambulance Service, School Board, Fire Department and all Utility Companies at 24 hours before said excavation is to be commenced and further to comply with the provisions of the Municipal Act, Section 280, Chapter M.45, R.S.O. 1990, and amendments thereto.
- 10. To complete the said excavation by 4:00 p.m. on the \_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.
- 11. To indemnify and save harmless the Township of South Frontenac its servants and agents from all manner of actions, causes of actions, suits, debts, dues, accounts, bonds, nature, arising from the excavation to be carried out pursuant to the provisions of the undertaking.

12. INSURANCE INFORMATION

Company Name: \_\_\_\_\_

Liability Insurance: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

- 13. That the undersigned (who is the proper authorized signing officer) hereby agrees that the individual, partnership or Company which he represents shall notify the Township of South Frontenac at least 24 hours in advance of any work to be undertaken on Township of South Frontenac property and that should failure to do so cause a lack of inspection, the undersigned agrees that the certified cheque amount shall be forfeited and that any cost of proving that the work has been carried out correctly that is over and above the certified cheque amount will be borne by the undersigned.
- 14. All requirements contained in the Occupational Health and Safety Act, Chapter 0.1, R.S.O. 1990, and amendments thereto are to be followed.

WITNESSETH the Corporate Seal of  
by the hand of its proper signing officer this \_\_\_\_ day of \_\_\_\_\_,  
19\_\_\_\_.

SIGNED, SEALED AND DELIVERED     )  
  )  
  )  
  )     Per:  
  )  
In the Presence of                             )     .....

**THE CORPORATION OF THE TOWNSHIP  
OF SOUTH FRONTENAC**

**SCHEDULE E - SPECIAL MOVE PERMIT**

**Heavy and Wide Loads**

Special permission is hereby granted pursuant to Section 110 of the Highway Traffic Act, R.S.O. 1990, Chapter H.8, and amendments thereto, to:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: (\_\_\_\_) \_\_\_\_\_

PURPOSE: \_\_\_\_\_

MOVING DATES: \_\_\_\_\_

FEES: Damage Deposit	\$1,000.00 (cash or certified cheque)
Township Supervision (Mandatory)	\$100.00 for first hour, \$60.00/hour hereafter
Permit	\$ 25.00

This permit is subject to the following conditions:

- Gross weight not exceeding:  
Width not exceeding:  
Overall combined length not exceeding:  
Height not exceeding:
  - Insurance n force for the move in the amount of \$1,000,000.00 minimum.  
  
Company Name:  
Agent Name:  
Liability Insurance:  
Policy Number:
- Moves may be made during DAYLIGHT HOURS, except Saturdays, Sundays and holidays and except between the hours of 7:30 to 9:30 a.m. or 4:30 to 6:30 p.m. when in congested areas.
- This permit may only be used for purpose designated above.
- Every precaution must be taken to safeguard other users of the highways. Escort vehicles shall be as required by Ontario Provincial Police and the present holder, or representative signing the permit, guarantees to notify the Police and all pole line utility companies 48 hours in advance of the move.
- This permit is valid only upon the Township of South Frontenac roads between the points named. If other roads must of necessity be used, permission must be secured from proper authorities.
- The person or company for whom this permit is issued agrees to hold blameless the Township of South Frontenac for any damage which may result from the movement of this load or object and to indemnify the Township of South Frontenac for any damage caused to Township property.



- 7. This permit is subject to half load restrictions when and where applicable in accordance with Section 121 of **The Highway Traffic Act**, R.S.O.1990, Chapter H.8.
- 8. **This permit is to be carried by the driver and is subject to the provisions of the Public Commercial Vehicles Act.**
- 9. This permit is not valid for passage over bridges on which signs are displayed indicating restricted loads or gross weights.
- 10. Subject to condition 1, vehicles and loads having a width in excess of 2.6 metres (8.5 feet) and/or an overall combined length in excess of 23 metres (75.4 feet) must display in a conspicuous position to the front and rear a clearly discernible sign reading "**CAUTION WIDE LOAD**" or both, as the case may be.
- 11. This permit may be cancelled without prior notice and is automatically terminated if any of the above conditions have been contravened.
- 12. This permit does not exempt the holder from meeting the obligations of the Highway Traffic Act with respect to reduced loads during the period defined for reduced loads.

.....  
Township Superintendent

Per: .....

Accepted by: .....

**THE CORPORATION OF THE TOWNSHIP  
OF SOUTH FRONTENAC**

**SCHEDULE G - GUIDELINES FOR SIGNBOARDS**

**SIGNS**

- 1.--(1)** The erection of signs and signboards and the posting and painting of signs or notices and the exposing of any advertising device upon the highway or within 0.40 kilometres (1/4 mile) thereof, is hereby prohibited unless and until a permit for the same shall have been obtained from the Roads Authority.
- (2) The Township allows five types of signs all of which require a permit(s).
- (a) **Permanently Located Sign** - a permanently located sign affixed to an in ground foundation base or to a pedestal with an in ground pedestal foundation and which conforms to all required set backs. Such a sign requires a one-time permit.
- (i) A "Location Sign" shall be any sign that is located on the property either freestanding or attached to, or placed or mounted upon a building, that either names or identifies the property, occupant(s) or owner(s), or a product or service(s) available upon the property, or conveys a message placed solely for guidance on the property.
- (ii) "Field Advertising Sign" shall be a sign that advertises a business conducted elsewhere than upon, or a product or service available elsewhere than upon the property upon which the sign is located. Official signs and signs classified as temporary signs shall not be classified as field advertising signs although they may come within this definition. Any real estate sign placed upon a property other than the property it advertises, and any location sign which is located more than 76 metres (250 feet) from a line projected horizontally to the road from the nearest wall of the building where the product advertised on the sign is available for sale, the service provided, or the business conducted, shall be classified as a field advertising sign.
- (b) **Temporary Sign** - a temporary sign is any sign not affixed to a permanent base, a structure, any other sign or building and which may be located with the Superintendent's permission to a position with less set back than a permanently located sign. Such a sign requires a monthly rental permit unless exempted under subsection 5(2)(a).
- (c) **Portable Sign** - a portable trailer, ground, mobile, movable or framed read-o-graph sign which is movable and which is not permanently attached to a permanent base, a structure or any other sign or building, or any sign designed to be moved from place to place and which may be located with the Superintendent's permission to a position immediately behind the property limit. Such a sign requires a monthly rental permit.
- (d) **Temporary Permanent Sign** - a temporary permanent sign is any sign which meets the physical requirements of a permanently located sign but for which a permanent sign permit cannot be issued due to the sign location and/or temporary nature. A temporary permanent sign shall be erected for a specified period of time not to exceed one year and shall be located to a position satisfactory to the Superintendent. Such sign shall measure not less than 1.3 metres by 1.3 metres (4 feet by 4 feet) and can advertise such items as subdivisions, sale of lots, homes, future developments and businesses.

- (e) **Electronic Signs** - an electronic signboard shall not have a continuously moving horizontal or vertical message. A message displayed on the electronic signboard shall remain unmoving for not less than 15 seconds, or otherwise agreed upon.
- (3) It shall be the responsibility of the owner of the signboard to obtain the necessary permit in advance of the erection of the signboard and to adhere to all regulations.

### **FEES**

- 2.--(1)** All fees for licenses or permits granted under the authority of this Schedule shall be payable to the Road Authority at such time as the Road Authority may direct. The Road Authority may in the case of signs, signboards, notices or other advertising devices created, placed, kept or maintained on or at the margin of the highway or upon adjacent property in contravention of these policies remove the same forthwith, or the owners or holders of such property shall at their own expense upon notice from the Road Authority, remove the same within thirty days after receiving such notice.
- (2) The fees for all permits and rentals for any calendar year shall be set by the Township Council by resolution at their first meeting in the calendar year and shall be in effect until otherwise changed by the Township Council.
  - (3) The fee for a temporary permanent sign permit shall be either the monthly rate required for a portable sign permit or the rate required for the calendar year for a permanent permit, at the choice of the applicant.

### **REMOVAL OF SIGNS IN CONTRAVENTION OF POLICIES**

- 3.** Signs, notices, and advertising devices within the area prohibited by the regulations within this by-law for which permits have not been first obtained, shall be removed by the owner thereof within five days after notice to remove same shall have been sent, by registered mail to the owner of the land as shown on the last revised assessment roll to be the owner of the lands on which the said advertising device is to be removed or within ten days after the owner of the device receives notification of revocation of his permit. Every advertising device shall, on the face thereof, have painted thereon in letters 2.5 centimetres (1 inch) high, the name of the owner of said device.

**4.--(1)** Restrictions on permanently located signs:

- (a) The length of signs shall not exceed 16 metres (53 feet), and they shall not be more than 8 metres (25 feet) high measured from the ground, and the bottom of the sign shall not be less than 1 metre (3.28 feet) off the ground.
- (b) Location signing will be allowed to be freestanding or affixed to a building proper.
- (c) The amount of location signing approved for any one location may consist of any number of either freestanding and/or affixed to the building signing.
- (d) Each location sign shall not be restricted as to size as long as the total location signing on the property does not exceed the Township standards.
- (e) Location signing may all face in the same direction or may face in different directions.
- (f) The use of logos, logograms, pictures, picturegrams, maps, catch phrases, etc. will be acceptable.

- (g) All displays either words, diagrams, pictures, etc. must be in good taste. The Township Council reserves the right to determine what constitutes good taste.
  - (h) Location signs shall be allowed to be painted on a building.
  - (i) Freestanding signs must not be placed closer to the roads property line than 3 metres (10 feet) behind property line with the exception of informational signing with no advertising such as entrance, exit, no trespassing, utility location, etc. which shall be placed at appropriate locations. However, these signs must be kept clear of the shoulder of the road and, if possible, of the right-of-way.
- (2) Location signs shall not be:
- (a) affixed to, or mounted upon a tree, public utility pole or utility pole or utility standard.
  - (b) painted or pasted upon, or made to form a part of a rock face, other signboard or structure such as a hydro tower or water.
  - (c) placed within, or allowed to overhang a daylighting area.
  - (d) placed in a manner in which the sign or any part hereof encroaches upon or overhangs the right-of-way of the road or is approved by the Township as in the case of utility location signing or fare zone.
  - (e) placed in a manner in which the sign or any part thereof, overhangs the travelled portion of the road.
  - (f) placed facing a sharp change in horizontal or vertical alignment, rock-cut or in any other location where it may create a traffic hazard.
  - (g) allowed to move or turn by mechanical or other means. This shall apply to any part or parts of such sign standard or pylon.
  - (h) affixed to or made to form a part of a fence.
  - (i) a sign or device having flashing lights or intermittent or activated lighting of any kind, including searchlights which are used solely as a means of attracting attention.
  - (j) erected to extend beyond the end of the wall or roof to which the sign is attached to or mounted upon.
- (3) Mini Commercial or Industrial Complex Signs:
- (a) A mini commercial or industrial complex sign should consist of three or more units such as store, commercial or industrial establishments with a total floor area up to approximately 2323 square metres or on separate properties but joined by a common entrance(s) and common parking lot with no physical barrier (curbs, etc.) separating the properties.
  - (b) A mini commercial or industrial complex sign shall be permitted a maximum of one double-faced freestanding, or not affixed to a building, sign identifying the name or address of the complex (for example: Jones' Plaza) and/or identifying the individual business or industrial establishments forming part of the mini complex (similar to a read-o-graph type of sign). The maximum size of double-faced mini commercial or industrial complex identification sign shall not exceed the total area

indicated on the chart. This shall be in addition to the individual business establishment identification affixed to the building.

- (c) When the mini commercial or industrial complex is located at an intersection of two roads, a maximum of two double-faced freestanding signs may be permitted. Each sign must face in a different direction from the other. The maximum total amount of signing as indicated on the chart for freestanding mini complex identification, shall not be increased when two double-faced freestanding signs are utilized according to the above.
  - (d) A sign erected on the building to identify a commercial or industrial individual unit forming a part of the mini commercial or industrial complex may also contain other wording such as advertising, logos, catch phrases or pictures or pictures, etc. as long as the total sign area does not exceed Township standards.
  - (e) A sign affixed to or mounted upon a building above the ground (the applicable eight metres (25 feet)) without Township Council approval.
- (4) Major Commercial or Industrial Complex Sign:

- (a) A commercial or industrial complex shall consist of approximately three or more units such as stores, commercial or industrial establishments with a total floor area of approximately 2323 square metres (25,000 square feet) or more located in one or more buildings on the same property. A commercial or industrial complex shall include shopping plazas, shopping centres, shopping malls, mews, industrial complexes, manufacturing centres, etc.
- (b) A major commercial or industrial complex located on a Township Road shall be permitted a maximum of three complex identification signs consisting of either the name of the complex and/or the address (i.e. Jones' Plaza, Brown's Shopping Centre, Hughes' Industrial Mall or just the address, "2100 The Sherway".)

Two of these signs may be erected back-to-back to form one double-faced freestanding or not affixed to a building sign.

When the major commercial or industrial complex is located at an intersection of two roads, a maximum of two double-faced freestanding signs as indicated above may be permitted. Only the maximum total amount of signing as indicated on the appropriate chart shall be utilized on the property. Each such sign must face in a different direction.

- (c) A major commercial or industrial complex shall be permitted "entrance", "exit" or "no parking" and a symbol or trademark of the commercial or industrial complex involved. The maximum size of these signs shall be approximately one foot by two feet and shall be in addition to the allowable signing permitted on the property.
- (d) All signs located at a major commercial or industrial complex will be permitted to be luminous or illuminated by direct or indirect lighting or may contain reflectorized material of luminous paint. However, such signs must not cause direct glare that may interfere with the traffic safety. It shall be at the discretion of the Superintendent to decide whether the sign is creating a traffic hazard.
- (e) These directions do not apply to portable read-o-graph signs as they are covered separately.

- (f) A sign affixed to, or mounted upon a building must not exceed the maximum allowable height above the ground. (The applicable metres (25 feet)).
- (g) Freestanding signs must not be placed closer to the highway property line than three metres (10 feet) behind the property line with the exception of informational signing such as entrance, exit, no parking, etc. which shall be placed at appropriate locations.
- (h) Township Roads
  - (i) Location signing
  - (ii) Commercial or industrial complex

**CHART - GUIDELINES FOR SIGNBOARDS**

Group No.	Distance from P/1 to Sign Closest to Road Either Freestanding OR Affixed to Building	Maximum Signing Allowed
1.	61 metres or less (200 feet)	42 m.2 (500 feet. 2)
2.	over 61 metres & up to 183 metres (over 200 feet up to 600 feet)	51 m.2 (600 ft.2)
3.	over 183 metres & within 402 metres (over 600 feet & within 1320 feet)	600 m.2 (700 ft.2)

(5) Field Advertising Sign:

A field advertising sign which is located within the controlled area and in other than a built-up or urban area must not:

- (a) exceed 60.39 m.2 (650 ft.2) in area.
- (b) be placed in or be allowed to overhang a daylighting area or Township Road right-of-way.
- (c) be placed within 305 metres (1000 ft.) of another Field Advertising Sign regardless of which side of the road the other sign is located, excepting:
  - (i) that a maximum of two field advertising signs facing the same direction may be placed at one location providing the combined length of these two signs does not exceed 16 metres (53 ft.)
  - (ii) that a maximum of two field advertising signs may be placed back to back to the sign(s) set out in (a) above, provided the combined length of these two additional signs is equal to the combined length of signs described in (a) above and that this length does not exceed 16 metres (53 ft.)
- (d) be affixed to or mounted upon or be made to form part of a fence.
- (e) be placed within 91 metres (300 feet) of the limit of a road, street, or railway that intersects a highway at grade, or
- (f) a maximum of four field advertising signs, two facing in each direction and back to back, shall be permitted in any one installation. Field Advertising Sign installations in other than a built-up area must be located at least 305 metres (100 ft.) from one another regardless of which side of the road a second installation is to be located. In built-up areas Field Advertising Sign installations must be located at least 15 metres (50 ft.) from one another.

- (g) a field advertising sign located adjacent to a road may be affixed to a building providing the height of the sign does not exceed 8 metres (25 ft.) over the ground. A field advertising sign which is affixed to a building shall have a direction whereby the face of the sign can be seen by a driver on his left hand side while he is travelling on the road. Each such sign must conform to the basic setback provisions as set out in paragraphs and
- (h) see the same conditions outlined in Section 4(1) and (2), inclusive.
- (i) excepting in a built-up area, signs shall be setback from the centreline of a highway in accordance with the following:

**SETBACK DISTANCE FOR FIELD ADVERTISING SIGNS IN RURAL AREA**

Area of Sign	Minimum Distance from Centreline of Highway
Less than 11.9 m2 (128 ft.2)	23 metres (75 feet)
11.9 m2 to 18.6 m2 (128 ft.2 to 200 ft.2)	30 metres (100 feet)
18.6 m2 to 30.19 m2 (200 ft.2 to 325 ft.2)	46 metres (150 feet)
30.19 m2 to 60.39 m2 (325 ft.2 to 650 ft.2)	84 metres (275 feet)
Exceeding 60.39 m2 (650 ft.2)	400 metres (1320 feet)

- (6) Signing in Bush Areas:
  - (a) Bush areas will be considered to be any section of road which is bounded by bush growth such that signing located at normal setback distances would be hidden from the view of traffic.
  - (b) Signs may be located at the bush face or where the bush line is at the road limit, signs may be located 0.30 metres or 1 foot behind the property limit.
  - (c) Small bush areas will be considered to be small clumps or limited lengths of bush located anywhere behind the property line.
  - (d) Where in the opinion of the Township Council, an otherwise productive and cultivated field may be encumbered by a sign located at normal setback distances, the Township Council may allow the sign to be placed in front of the small bush area but behind the property limit.

**TEMPORARY SIGNS**

**5.--(1)** Temporary rental signs may meet the requirements of either Location Signs or Field Advertising Signs according to the usage or may be a portable, trailer, ground, mobile or framed read-o-graph sign meeting the following requirement:

- (a) Portable trailer, ground, mobile, movable, or framed read-o-graph signing shall be permitted on a temporary basis in addition to the allowable permanent signs permitted on the property where the business is conducted and with less setback than a permanently located sign.
- (b) Such advertising displays shall not exceed 6.68 m.2 (72 ft.2) per side or visible face for a total of 13.38 m.2 (144 ft.2) per sign.
- (c) These signs shall under no circumstances be allowed on the right-of-way of Township Roads.

- (d) Words or phrases which are intended to direct traffic shall not be allowed (i.e. "Stop", "Turn Right" or "Turn Left", etc.).
- (e) Portable trailer, ground mobile, movable, or framed read-o-graph signs must not:
  - (i) Be allowed to move or turn by mechanical or other means. This shall also apply to any part or parts of such signs, standard or pylon.
  - (ii) Have flashing lights or intermittent or activated lighting of any kind, including searchlights which are used solely as a means of attracting attention.
- (2) Free temporary signs may be erected without permission or fee under the following conditions:
  - (a) Such signs include:
    - agricultural society signs, plowmen's association signs, plowing match, exhibition and fall fair signs placed by recognized organizations of a similar nature to advertise a particular event. Certain approved signs may be placed by the Township to direct persons to a plowing match, etc. All signs placed by the Township are official signs for the purpose of these directions;
    - the signs of recognized service clubs and religious and charitable organizations and of other recognized public organizations placed to advertise a particular event;
    - real estate signs, under 1.2 metres (4 ft.) by 0.60 metres (2 ft.) advertising a property for lease, rent, sale or development;
    - private auction sale signs;
    - seasonal signs advertising the owner's own grown or personally manufactured product; and
    - any person posting or affixing any poster or notice upon any building, tree, sign, post or any property of the Township on the road shall remove posters within seven days after the event has taken place.
  - (b) A free temporary sign must not:
    - exceed 1.2 metres (4 ft.) by 0.6 metres (2 ft.) in size;
    - be affixed to another sign or to a guide rail or other highway facility or structure;
    - be placed adjacent to a controlled-access highway excepting certain real estate signs or other signs as specifically permitted by these instructions;
    - be illuminated by other than floodlighting or spotlighting, luminous temporary signs are prohibited;
    - be placed within 30 metres (100 ft.) of the centre line of a highway excepting where these instructions specifically state that this may be done;

or



-be placed where it may interfere with an official sign, traffic signal or safety devices.

(c) A maximum of two free temporary signs are permitted upon any one property at any one time.

(d) Signs must be affixed to the site to avoid being moved until temporary permit expires.

(e) Be displayed longer than 6 months.

(c) The Road Authority may issue a permit to allow the erection of directional signs with the name of the establishment printed on the sign for recreational and/or resort establishments, namely tourist establishments, campsites, but not including hotels and motels. the signs are to be approximately 20 centimetres (8 inches) by 90 centimetres (35 inches) and are to be prepared and erected by the Road Authority for initial fee of \$100.00 with post or \$50.00 if attached to an existing post.

### **FREE SIGNS**

6. Any sign not more than 0.61 metres (2 feet) by 0.30 metres (1 foot) in size displaying either the name and occupation of the owner of the premises on which the sign is located, or the name of the premises may be erected without permission or fee.

**THE CORPORATION OF THE TOWNSHIP  
OF SOUTH FRONTENAC**

**SCHEDULE H - POLICIES & PROCEDURES FOR ENTRANCEWAYS**

1. An "entrance" for the purpose of this policy is a private road, entranceway, gate, or other structure or facility constructed or used as a means of access to a Township Road.

**CLASSIFICATIONS**

- 2.--(1) **Commercial Entranceway** - a commercial entranceway is an entranceway opening onto a Township Road from such commercial businesses as gas stations, motels, drive-ins, car washes, shopping centres, grocery stores, apartment houses or multi-family dwellings containing six or more separate self-contained dwelling units, industrial developments, or non-commercial traffic generators such as community halls and schools.
- (2) **Residential Entranceway** - a residential entranceway in an entrance opening onto a Township Road from a private residence or from a multi-family dwelling containing not more than five separate self-contained dwelling units.
- (3) **Farm Entranceway** - a farm entranceway is an entrance opening onto a Township Road from a farm, primarily for access to barns and out-buildings. A farm is defined as a holding of arable land of more than 10 acres (4.1 hectares).
- (4) **Field Entranceway** - a field entranceway is an opening onto a Township Road from a field forming a part of a farm. It shall be used only for the passage of animals and crops, but not for access to buildings of any type.
- (5) **Pedestrian Entranceway** - a pedestrian entranceway is an entrance opening onto a Township Road for the sole use of pedestrians.
- (6) **Public Entranceway** - a public entranceway is an entrance opening onto a Township Road from a public road, street or highway or other thoroughfare maintained by a municipality or other authority.

**RESTRICTIONS**

- 3.--(1) A permit is required for each type or change in classification of entrance onto a Township Road.
- (2) The design and construction of a public entranceway to a Township Road from a township, city, town or village street, or from a registered subdivision is subject to the approval of the Township Superintendent.
- (3) A municipality or other local authority or the owner of a subdivision planning to construct a public entrance from a subdivision to a Township Road must obtain an entrance permit plus complete an Agreement for Permission to Excavate a Township Road from the Township before work commences within the limits of the right-of-way of a Township Road on the entrance or any works related thereto. A plan and profile of the proposed roadway is required.
- (4) A commercial entranceway providing access to an establishment such as a service station, restaurant, motel, etc., catering to the motoring public and drawing trade from a Township Road must be built and paved according to the Ministry of Transportation Commercial Site Access Standards and approved by the Township.

- (5) A permit will not be issued for a commercial entranceway that would open upon or cross a daylighting area OR for any entrance that would utilize either an acceleration or deceleration lane.

**MINIMUM VISIBILITY REQUIREMENTS**

6. **Residential/Farm Entranceways**

- (a) For newly created lots the minimum residential sight distance is 120m in each direction in urban sections of the highway (posted speed is less than 70 km/h) and 180m in each direction in rural sections of the highway (posted speed of 70 km/h and more).
- (b) For existing lots of record residential/farm entrances could be considered with reduced sight distances if no alternative access is available. Such lots must have a minimum sight distance of 90m in each direction.

7. **Commercial Entranceways**

- (a) All new commercial entrances must meet all of the following requirements:

POSTED SPEED	DESIGN SPEED	SIGHT DISTANCE		HORIZONTAL CURVE	HIGHWAY GRADE
km/h	km/h	metres	(feet)		
40	60	140	(465)	300m radius or more	6% or less
50	70	160	(530)	300m radius or more	6% or less
60	80	180	(600)	600m radius or more	5% or less
70	90	200	(660)	600m radius or more	5% or less
80	100	230	(760)	1200m radius or more	4% or less
90	110	250	(825)	1200m radius or more	4% or less
100	120	270	(890)	1200m radius or more	4% or less

Source: Based on the Provincial Ministry of Transportation Commercial Site Access Manual

**THE CORPORATION OF THE TOWNSHIP  
OF SOUTH FRONTENAC**

*NOTES:*

- (1) The safety requirements are based on the design speed. The posted speed is provided for convenience only and is set at 20km below the design speed to reflect the usual practice. However, in certain circumstances (such as rugged terrain) the difference may be lower and the posted speed may even be the same as the design speed. therefore, the design speed should be verified with the Township.*
- (2) Major traffic generators and public road intersections must be reviewed by the Township and are subject to the standards of the latest M.T.O. Geometric Design Manual. This table does not apply to them.*
- (3) In reduced speed zones, such as urban areas, where the legislated posted speed is significantly lower than the design speed, it may be unreasonable to apply the visibility requirements based on the design speed. Therefore, where the Township is satisfied that the proposed access will be safe, consideration may be given to applying the posted speed requirements.*
- (4) In measuring the sight distance, the following standards are used.*
  - a) The drivers' eye level is defined as 1.05m (3.5 ft.) above ground.*
  - b) Height of object (representing the roof of a vehicle) is defined as 1.3m (4.25 ft.) above the highway.*
  - c) For vehicles entering the highway, visibility is measured from the driver's eye level, at a point set back 3m from the edge of pavement of the through lane, in both directions.*
  - d) On a two-lane undivided highway, visibility must be measured for both directions.*

*For a fully divided highway, visibility should be measured for the approach direction.*

## **THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC**

### **APPROACH TO BRIDGE**

In spite of the Minimum Visibility requirements of 3(6) and 3(7):

- 4.--(1)** An entranceway adjacent to a bridge or other structures which may interfere with the clear vision of traffic using the entranceway must be located as follows:
- (a) A commercial entranceway in an area where the speed limit is 80 km/hr (50 miles/hr) or more must be located at least 150 metres (500 feet) from the end of the deck of the bridge or from the nearest part of the structure which actually interferes with the clear vision of traffic using that entrance.
  - (b) A residential entranceway in an area where the speed limit is 80 km/hr (50 miles/hr) or more must be located at least 30 metres (100 feet) from the end of the deck of the bridge or from the nearest part of the structure which actually interferes with the clear vision of traffic using that entrance.
- (2) In areas where the speed limit is less than 80 km/hr (50 miles/hr) the Township Road Superintendent may restrict the location of an entrance to that distance from the bridge or other structure which he deems advisable.

### **GENERAL SPECIFICATIONS**

- 5.--(1)** The minimum top width of a residential entranceway where a culvert is required shall be 5 metres (16 feet) measured at the culvert centre.
- (2) Each entrance to a Township Road must be designed, constructed and maintained in a manner that will prevent surface water from the adjoining property being discharged via the entrance onto the travelled portion of the Township Road unless storm sewer drainage is available.
  - (3) Each entrance, including the installation of a pipe or culvert or other work pertaining to any entrance, within the limits of the right-of-way of a Township Road must be constructed by the Township, unless otherwise approved by the Township.
  - (4) The cost of constructing the entrance is borne by the applicant.
  - (5) If an entrance is not an approved entrance, or if it is used contrary to the conditions under which it was approved, the Township may remove the said entrance at the property owners expense.
  - (6) If an entrance is to be changed or altered from its original use, i.e. residential to commercial, a permit is required and the installation must comply with the specifications set out in this policy.
  - (7) Streets and commercial entrances must be paved at the time of construction and before being put to usage.

### **URBAN LOCATIONS**

6. The following considerations apply to any vehicular access to a street or road, whether a ramp, gutter approach, entranceway or curb cut:

- (a) Paving to Roadway - any paved portion of the area between the street line and the roadway shall be considered an entranceway.
- (b) Entrance, Exit - when the access is intended to operate in one direction only, it should be defined as an entrance or exit.
- (c) Property Line - the property line is the line dividing a property from the street or road allowance.
- (d) Common Property Line - the common property line is the line dividing two adjacent properties.
- (e) Distance from nearest side entrance
  - (i) To enter projected property line of intersecting street recommended 8 metres (25 feet) or more
  - (ii) To point of tangency of curb recommended 4.5 metres (15 feet) or more; minimum 1.5 metres (5 feet)
  - (iii) To sidewalk or crosswalk of intersecting street minimum of 1.5 metres (5 feet)
  - (iv) To common property line, measured at roadway edge or sidewalk recommended 3 metres (10 feet) or more; minimum 1.5 metres (5 feet) for residential entrances and 6 metres (20 feet) minimum for commercial entrance.

#### **URBAN SIZE OF ENTRANCEWAY**

**7.--(1)** For low volume usage, two-way operation of a driveway is usually permissible. For high volume usage, as in shopping centres, large parking lots, etc., one-way or divided entranceways are recommended. these must be clearly signed as entrance or exit.

- (2) Two-way Entranceway:
  - (i) maximum width of entranceway measured perpendicular to the centreline of entranceway - 8 metres (25 feet)
  - (ii) maximum dimension along street line - 9 metres (30 feet) this applies to angled entranceways of 8 metres (25 feet)
  - (iii) maximum width or curb cut measured at the roadway; the dimension shall be determined by the width of entranceway plus the permissible curb radii

- (3) One-way:

Where an entranceway is intended for use in one direction (including half or divided driveway), the above dimensions shall be reduced by 1.5 metres (5 feet).

#### **Angle at Roadway**

The centreline of an entranceway shall meet the projected centreline of the roadway at an angle of not less than 70 degrees.

#### **Urban Separation**

Distance between entranceways on same property:

- (a) measured at curb or travelled portion - recommended 8 metres (25 feet) or more; minimum 1.5 metres (5 feet)
- (b) measured at sidewalk - minimum 2 metres (6 feet)

#### **Urban Low Volume Entranceways**

Each property shall be limited to the following number of entranceways:

- (a) up to the first 30 metres (100 feet) of frontage - not more than two
- (b) for each additional 30 metres (100 feet) - not more than one; where property has sufficient frontage to be entitled to five or more entrances, under (a) and (b) above and where the owners agree to the use of a single entrance, a street intersection type of entranceway only may be permitted.

#### **Urban Highway Volume Entranceways**

In the case of large generators such as shopping centres, each site shall generally be limited to the following number of entranceways:

- (a) up to the first 150 metres (500 feet) of frontage - not more than two
- (b) for each additional 150 metres (500 feet) - not more than one
- (c) after first 150 metres (500 feet) - street intersection type of entranceway must be used

#### **Installation Specifications for culvert Entranceways Residential**

- (a) Township may supply some or all labour and materials
- (b) new corrugated metal pipe to be used
- (c) minimum length - 9 metres (30 feet) minimum diameter - 375 mm (15 inches), 1.6 mm (16 gauge)
- (d) bottom of pipe to be 5 cm (2 inches) below stream bed
- (e) depth of ditch to determine additional length of pipe
- (f) top entrance width 5 metres (16 feet)
- (g) entrance width to be backfilled with approved borrow material
- (h) 15 cm (6 inches) of 7/8" crushed granular minimum to be placed from pavement edge to property line for rural entrance
- (i) asphalt pavement from pavement edge to property line for streets, urban and commercial entrances and within dividing islands
- (j) ends from entrance bed to toe of slope backfilled with earth from excavation
- (k) ends to be 2:1 slope with grassed slopes only and NO headwalls or other obstructions
- (l) where any work other than a standard entrance, i.e. greater than 600 mm culvert, is requested the Township Road Department shall prepare an estimated cost of the work and material required, and the owner shall pay this estimated cost prior to the beginning of any work

- (m) the unit price per metre (foot) of a standard entrance shall be reviewed every June

### **Temporary Entrance**

A person wishing to construct a temporary entrance or use part of the right-of-way of a Township Road as a temporary entrance must obtain a permit before commencing to construct or use the temporary entrance. The right-of-way must be restored to its original condition by the person to whom the permit is issued before the expiry date of the permit, and who shall conform to the latest Temporary Entrance By-law.

### **Construction of Islands**

1. Island and no-access frontages must be physically controlled by a dividing island with concrete barrier curbing around its perimeter.
2. In cases where the highway has an open ditch line deep enough to form a natural barrier, particularly on minor low traffic highways, the desired control of vehicles entering and leaving the premises may be obtained by leaving this ditch line open. Approval of the Township Roads Superintendent will be required. this will eliminate the need of curb and gutters.
3. Islands shall be backfilled with granular "A", compacted, sprayed with a soil sterilant and paved with 5 cm (two inches) of asphalt.

### **Township Road Reconstruction**

Where requests are affected by the reconstruction of Township Roads, the Township will reinstate, at its cost, the affected entrances. The reinstatement and improvement, or upgrading of these entrances, will be adjusted to conform to this policy. Any original materials of construction salvaged shall remain the property of the Township.

### **Ditch Tiling**

Where requests are made by property owners to tile open ditches the following conditions must apply:

- (a) There must be beneficial results to the highway property relating to drainage, maintenance and appearance;
- (b) The Township may provide the installation of the culvert pipe along with the fill and grading;
- (c) The property owner must pay for labour, equipment and materials; an estimate will be provided by the Township prior to construction;
- (d) The maintenance of these installations will be the responsibility of the Township;
- (e) Where deemed necessary by the Township, the cost of the construction of manholes and/or catch basins, shall be borne by the owner.



**THE CORPORATION OF THE TOWNSHIP  
OF SOUTH FRONTENAC**

**SCHEDULE H-1 - POLICIES & PROCEDURES FOR ENTRANCEWAYS**

**Curb Cut Entranceways**

- (a) The Township will remove and replace curb, excavate material and backfill entrance area between curb and sidewalk for residential entranceways; cost will be charged to owner on a per metre (foot) basis;
- (b) A commercial entrance will require submission of a plan of proposed entrance for approval by the Township;
- (c) The cost of paving or asphaltting of area from edge of pavement to street line and within dividing islands must be borne by the property owner and approval given by the Township;
- (d) Cost for entranceway constructed by the Township is to be established by a per metre (foot) cost with payment in advance of construction.

**Maintenance**

- 1. The Township will not maintain that portion of the entrance that lies within the shoulder width of the roadway unless otherwise agreed. The entire length will be maintained by the property owner at his own expense. The Township will maintain the drainage through the culvert for any entrance constructed to Township standards.
- 2. Property owners will be responsible for cleaning shoulder material off any paved driveway.

**Replacement of Existing Culvert**

Any existing entrance that has a culvert pipe that has deteriorated, collapsed or is otherwise unsuitable for proper drainage will be replaced by the Township Road Department at its cost and will conform to this policy.

**Permit Procedures**

- (a) All permits will be issued by the Township Roads Department
- (b) Application forms for entranceways will be available from the Township Roads Office at R.R. #1, 2490 Keeley Road, Sydenham, Ontario K0H 2T0
- (c) Applications for commercial, pedestrian and public entrances must be accompanied by plans or drawings of proposed entranceways
- (d) Site inspections for entranceway applications are to be carried out by the Township
- (e) A permit will be required to pave any driveway to the pavement edge; this will be issued without charge provided that the driveway is properly sloped
- (f) Payment for permit and the cost of the entrance installation (whether by the Township or others) is deemed to be for the right of access only; if the Township reconstructs and provides equal or better service, all salvaged materials shall accrue to the Township; if the applicant has the entrance

removed and the roadway restored, all salvaged materials shall accrue to the applicant

- (g) The fee for a Temporary Entrance Permit is \$1,000.00 and is refundable if proper restoration has been completed.
- (h) No headwalls or other obstructions are to constructed at the entrance
- (i) If granted permission to construct an entrance, the applicant shall still deposit with Township Roads the cost of the entrance. When the work has been completed and Township roads so advised, the construction will be inspected by Township Roads at the current cost approved by the Township Council. After the second inspection, the Township Roads reserve the right to make any necessary corrections at the owners expense. All unused deposit funds will be returned to the owner uponsatisfactory completion of the construction.
- (j) Applicants for commercial Entrance(s) shall also be required to provide a certified cheque for \$2,000.00/per entrance to guarantee that the entrance(s) will be paved prior to public use. This amount will be refundable once the entrance(s) has been paved. If the entrance(s) are not paved, this Township shall use this money to have the entrance(s) paved and the applicant will be liable for any additional costs due to this paving requirement.

**THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC**  
**SCHEDULE H – POLICIES & PROCEDURES FOR ENTRANCEWAYS**

**TOWNSHIP ROADS DEPARTMENT ENTRANCE PERMIT**

This Permit Issued to: \_\_\_\_\_ No: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

For an Entrance from:

Lot or Street No.	Concession or Plan No.	Local District
_____	_____	_____

Onto Township Roadway: \_\_\_\_\_  
(Name)

As a means of Access to a \_\_\_\_\_  
(Detailed description of type of establishment)

And such entrance shall not be used as a means of access to any type of establishment  
other than that described herein.

To be:        constructed        altered        used temporarily        paved

Application Reference No. \_\_\_\_\_        Expiry Date: \_\_\_\_\_  
(if temporary permit)

Approved Length of pipe or culvert \_\_\_\_\_  
(feet/metres)

Approved Size of pipe of culvert \_\_\_\_\_  
(inches/cm.)

Approved Size of curb cut \_\_\_\_\_

Construction Cost \_\_\_\_\_

\_\_\_\_\_  
Township Superintendent

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

This permit is subject to the conditions on reverse herein, and to any supplementary condition established  
by the Township at the time of issue. **“NO HEADWALLS”**

## THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC

### **BY-LAW NO. -1999**

Being a by-law to authorize the Township Council to deal with certain requests to temporarily close any highway or portion of a highway under the jurisdiction of the Council of the Corporation of the Township of South Frontenac.

WHEREAS subsection 207(43) of the Municipal Act, R.S.O. 1990, Chapter M.45 and amendments thereto, provides that by-laws may be passed by the councils of all municipalities “for closing temporarily any highway or portion of a highway under the jurisdiction of the municipality for any period during the construction, repairing or improvement of such highway or portion thereof or of any works under, over, along, across or upon such highway or portion thereof and for authorizing a committee of council or a municipal officer or employee, subject to such conditions as council may impose, to exercise any of the powers of council under this paragraph...”;

WHEREAS subsection 207(44) of the Municipal Act, R.S.O. 1990, Chapter M.45 and amendments thereto, provides that by-laws may be passed by the councils of all municipalities “for closing to vehicular traffic, on a temporary basis, for such period as shall be specified in the by-law, any highway under the jurisdiction of the council for such social, recreational, community, athletic or cinematographic purpose, or combination of such purposes, as may be specified in the by-law and for authorizing a committee of council or a municipal officer or employee, subject to such conditions as council may impose, to exercise any of the powers of council under this paragraph...”;

AND WHEREAS the Council of the Corporation of the Township of South Frontenac deems it expedient to authorize the Township Council, or in its absence, the Township Superintendent, to deal with these matters;

NOW THEREFORE the Council of the Corporation of the Township of South Frontenac enacts as follows:

1. THAT the Township Council of the Township of South Frontenac be authorized to deal with requests for closing temporarily any highway or portion of a highway under the jurisdiction of the Council of the Corporation of the Township of South Frontenac, for a period of time not to exceed 48 consecutive hours,
  - (a) during the construction, repairing or improvement of such highway or portion thereof or of any works under, over, along, across or upon such highway or portion thereof, or
  - (b) for such social, recreational, community, athletic or cinematographic purpose or combination of such purposes,and to exercise any of the powers of Council in this regard.
2. THAT the Township Council in determining whether a request for a temporary highway closing is to be approved shall have due regard for the amount of traffic on the road and the adequacy of the proposed detour route.
3. THAT the Township Council when issuing its approval for a temporary highway closing be authorized to set such terms and conditions as it deems appropriate, including but not limited to the condition that the party requesting the road closing pay the costs involved in having the Roads Department erect road closing and detour signs and the costs involved in giving public notice.
4. THAT in the event the Township Council is unable to meet to deal with the request in a timely fashion, the Township Superintendent, after consulting with the

Mayor, be authorized to act in the place and stead of the Township Council subject to the terms and conditions set out in Clauses 2 and 3 above.

- 5. THAT By-law No. 43-1995 passed in Council on the 20<sup>th</sup> day of September, 1995 be and the same is hereby repealed.
- 6. THAT this By-law shall come into force and take effect as the final passing thereof.

Read a first time this \_\_\_\_ day of \_\_\_\_\_, 1999.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, 1999.

Read a third time and finally passed, signed and sealed this \_\_\_\_ day of \_\_\_\_\_, 1999.

.....  
Clerk/Administrator

.....  
Mayor

Certified true copy.

.....  
Clerk/Administrator

**THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC**

**BY-LAW NO. 43-1999**

Being a by-law to authorize the Township Council to deal with requests to close any highway under the jurisdiction of the Council to vehicular traffic on a temporary basis for such social, recreational, community, athletic or cinematographic purposes as specified in the by-law.

WHEREAS Sub-section 44 of Section 207 of the Municipal Act, R.S.O. 1990, Chapter M.45 and amendments thereto, provides that by-laws may be passed by the Councils of all municipalities for closing to vehicular traffic, on a temporary basis, for such period as shall be specified in the by-law, any highway under the jurisdiction of the Council for such social, recreational, community, athletic or cinematographic purpose, or combination of such purposes, as may be specified in the by-law and for authorizing a Committee of Council or a municipal officer or employee, subject to such conditions as Council may impose, to exercise any of the powers of Council under this paragraph;

AND WHEREAS the Council of the Corporation of the Township of South Frontenac deems it expedient to authorize the Township Council, or in its absence, the Township Superintendent, to deal with these matters;

NOW THEREFORE the Council of the Corporation of the Township of South Frontenac enacts as follows:

1. THAT the Council of the Township of South Frontenac be authorized to deal with requests to close to vehicular traffic, on a temporary basis, any highway under the jurisdiction of the Council of the Township of South Frontenac for such social, recreational, community, athletic or cinematographic purposes or combination of such purposes and to exercise the powers of Council in the regard.
2. THAT the authority granted to the Township Council be limited to the closing of any highway for the purposes set out in Clause 1, where the time involved in the request to close the highway is not in excess of 48 consecutive hours; and further, that the Township Council, in considering the request and the length of time involved, have due regard for the amount of traffic on the road and the adequacy of the detour route.
3. THAT the Township Council be granted the authority to establish such conditions, including the condition that the party requesting the road closing pay the costs involved in having the Road Department erect road closing and detour signs, as the Council deems appropriate in the circumstances.
4. THAT in the event the Township Council is unable to meet to deal with the request in a timely fashion, the Township Superintendent, after consulting with Council be granted the authority to act in the place and stead of the Township Council subject to the terms and conditions set out in Clauses 2 and 3 above.
5. THAT this By-law shall come into force and take effect as the final passing thereof.

Read a first time this \_\_\_\_ day of \_\_\_\_\_, 1999.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, 1999.

Read a third time and finally passed, signed and sealed this \_\_\_\_ day of \_\_\_\_\_, 1999.

.....  
Clerk/Administrator

.....  
Mayor

Certified true copy.

.....  
Clerk/Administrator

**THE CORPORATION OF THE TOWNSHIP OF SOUTH FRONTENAC**

**BY-LAW NO. -1999**

A by-law to authorize the Township Superintendent to approve traffic control signals system and traffic control signals used in conjunction with a traffic control system.

WHEREAS Section 14 of the **Road Safety Act**, R.S.O. 1996, Chapter 33, amended the **Highway Traffic Act** by repealing subsection 144(31) and substituting the following:

- (31) Subject to subsection (31.1), no traffic control signal system or traffic control signal used inconjunction with a traffic control signal system shall be erected or installed except in accordance with an approval obtained from aperson designated to give such approvals by the municipality or other authority that has jurisdiction over the highway or intersection.
- (31.1) No traffic control signal system or traffic control signal used in conjunction with a traffic control signal system shall be erected or installed on a highway designated as a connecting link under subsection 21(1) of the Public **Transportation and Highway Improvement Act** except in accordance with an approval obtained from the Minister or an official of the Ministry authorized by the Minister to grant such approval.

AND WHEREAS it is deemed necessary and expedient to appoint a person to give approvals for traffic control signal systems and traffic control signals used in conjunction with traffic control signal systems for highways and intersections under the jurisdiction of the Township of South Frontenac.

NOW THEREFORE the Council of the Corporation of the Township of South Frontenac hereby enacts as follows:

- (1) THAT the Township Superintendent be authorized to approve traffic control signal systems and traffic control signals used in conjunction with traffic control signal systems for highways and intersections under thejurisdiction of the Township of South Frontenac.
- (2) THAT this by-law shall come into force and effect retroactively to December 19, 1996, the date on which the **Road Safety Act** was given Royal Assent.

Read a first time this \_\_\_\_ day of \_\_\_\_\_, 1999.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, 1999.

Read a third time and finally passed, signed and sealed this \_\_\_\_ day of \_\_\_\_\_, 1999.

.....  
Clerk/Administrator

.....  
Mayor

Certified true copy.

.....  
Clerk/Administrator